



BRETTON PARISH COUNCIL

Chairperson

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Agenda for Parish Council Meeting to be held on Tuesday 27th October 2026 starting at

7.30pm Please note that this will be held at Unit 3 Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
53	Apologies for absence, acceptance of Apologies & noting of resignations received.
54	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
55	The opportunity to purchase a specialised ability swing specifically designed for children with disabilities. – <i>standing agenda item</i>
56	To Approve Minutes of the last meeting held on 22nd September (26-03)
57	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
58	Reports from Committees and Representatives
	58.1 General Purpose meeting held on 12 th October 2026
	58.2 Bretton Community Festival meeting held on 14 th October 2026
59	To Receive Written Reports from City Councillors – Discussion for questions only
60	To discuss & Evaluation of the Bulky Waste service on Saturday 17th October 2026
61	To discuss Children Christmas Party - <i>standing agenda item</i>
	61.1 To discuss the date / overall logistic for the day
62	Exploring Future Initiatives for Bretton Parish Council – <i>standing agenda item</i>
63	To discuss and Approve the Procedural Documentations
	63.1 Finance Regulations Procedural + Risk Assessment
	63.2 Planning & Environment (P&E) standing orders
	63.3 General Purpose (GP) Standing order
	63.4 Bretton Parish Council Complaint Policy
	63.5 Bretton Parish Council Social Media Policy
	63.6 Bretton Parish Council – Code of Conduct
	63.7 Bretton Parish Council Community Festival terms of reference Policy
	63.8 Bretton Parish Council – Data Protection Policy
	63.9 Zero Tolerance Policy
64	To discuss training sessions for Parish Councillors on procedural guidelines - <i>standing agenda items</i>
65	To discuss the Repairs / Renovations of unit 2 - <i>standing item</i>
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
66	Staff issues – <i>Standing agenda item</i>
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

67	Note current state of finances and agree the Bank Reconciliation /approve expenditure– 67.1 Category: Staffing Expenditure: (5,827.10 – salaries for September 2026) (£1,034.66-B&CE & LGPS Pensions contributions for September 2026) (£1,642.05 - HMRC/PAYE-NI -Month 6) Category: Services: Misc (£138.00 - HR services – October 2026) (£80.40-payroll for September 2026) (£360.00 -PPL/PRS -Music License) (£183.48 -office supplies -OKI toner / 2 5 realms paper) (£1,200 -payment initiative to Eyrescroft school) (£3,374.75- quarterly rental for unit 2&3 and service charge) (£274.80 -clear drainage outside community centre) £184.24 -4 walkie talkies & earpieces £12.74 – pack of 12 blue rolls £9.97 -wall calendar 2027 & Wall planner 2027 £438.00- Annual Alarm monitoring fee for 1cotober 2026 to 30th September 2027 Category: Services: Utilities (£136.45 - British Gas Lite - Electricity charges for 15/09/2026 to 15/10/2026) (DD) (£103.49 -WAVE -19/07/20226 -18/10/2026) 67.2 Community Centre Category: Services: Misc (£13.19 - Initial -personal Hygiene)- 08/10/2026 to 07/11/2026) (DD) (£150.14 - Broadband and telephone - Community centre & office Phone & broadband monthly fee) (£211.00 -locks repairs to Pyramid Community Centre and Unit 2 & 3) (£35.20 -DIY supplies for Pyramid Community Centre -4 unibond kitchen & bathroom sealant) (£30.03 -Cleaning materials) (£101.40 -DBS Checks for 3 Parish Councillors) £1,210.14 Easy Clean cleaning services -reference1047 £15.81 -DIY items -Brillant white paint and lubricant £194.10 -cleaning items & sundries -2 pack of 5 Kentucky mop heads, money box, air freshener, pack of 12 jumbo toilet paper, 12 bottle of bleach, pack of 6 multi-purpose floor cleaner and pack of 24 elbow grease degreaser cleaner £438.00- Annual Alarm monitoring fee for 1cotober 2026 to 30th September 2027 Category: Services: Utilities (£55.53 -EON Next Gas charges from 01/09/2026 to 30/09/2026) (DD) (£214.33 -E-ON Next electricity charges from 1/9/2026 to 30/09/2026) (DD) 67.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£20.16 -O2 Clerks mobile phone -September 2026) (£412.00 -Business Rates for Pyramid Community Centre for October 2026) (£674.00 - Business Rates for Parish Office for October 2026) <i>[Jdenotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 67.4 Payments made by Government Preferment Card: Canva -£10.99, Microsoft -£24.19. Total amount payable = £35.18 (paid) Zoom -£16.79, Victor -buffing cable -£66.34, Cava -£10.99, Microsoft -£27.22, Zoom -£16.79. Total amount payable is £138.13.
68	Correspondences
69	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
70	The date of the next meeting – to be held on Tuesday 24th November 2026 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.