

Bretton Parish Council

Minutes of the Meeting of the Parish Council (Min 25-10) held on the 23rd June 2026 at 7.30 pm at Unit 3, Pyramid Shopping Centre.

Present:

Councillors: M A Stanton, (**presiding**), M Clements, M Esu, M Lee, R Behravan, B Oso, F Baxter, C Lee, M Stonham, S Cherian, J Bolton, S Merhi, J Lee

Others: Sylvia Radouani (Clerk),

Members of the public none

Not Present:

	Open Forum:
	Formal meeting started at 7.30pm
1	Apologies for absence, acceptance of Apologies & noting of resignations received.
1.1	B Saltmarsh – holiday, M Thomas -Work and G Olaide – resigned (moved away) apologies accepted.
2	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
2.1	Nothing to declare
3	The opportunity to purchase a specialised ability swing specifically designed for children with disabilities. – <i>standing agenda item</i>
3.1	The Parish Clerk informed the full Council that she has a meeting with Peterborough City Council via Teams on Friday 26th June 2026 to discuss the logistics of the proposed installation of an accessible swing.
4	To Approve Minutes of the last meeting held on 28th April 2026 (25-09)
4.1	Resolved: No amendment and the minutes were signed off as accurate.
5	Matters to report from those minutes– <i>restricted to items not listed elsewhere in the agenda.</i>
5. 1	There was nothing to report
6	Reports from Committees and Representatives
6.1	Planning & Environment (P&E) held on Tuesday 9 th June 2026 M Esu the Vice Chair of the P&E committee provided an overview of the meeting. There were also discussions on general issues about environmental /HMO, cars with no taxes and the importance of getting residents to report crime. For further information please visit the website – www.brettonparishcouncil.gov.uk

7	To receive written reports from City Councillors – Discussion for questions only	
	The Parish Clerk informed the Parish Council that we had only received a report from Councillor John Bolton. The Parish Councillors asked John various questions about his report, particularly regarding the CCTV installation in Bretton Park and the current status of the proposal, including the process for requesting support and the next steps for operational monitoring. If support is required from the Parish Council, a written request must be submitted for discussion at the September 2026 budget meeting. Clarifying this process helps the audience feel informed and confident about how to obtain support, ensuring transparency and understanding. Cllr Stanton wanted to make the point that the Parish Council has not received any other reports from the Ward Councillors for Bretton—Cllr Strangward, Cllr N Jenkins, Cllr L Ayres, Cllr W Fitzgerald, which is an ongoing concern.	
8	To discuss & Evaluation of the Bulky Waste service on 20th June 2026	
	8.1	The Cllrs said that overall, it was hectic at some sites as the freighter had to be emptied twice due to an unexpected increase in waste volume. In a remarkable display of our commitment to environmental responsibility, the group collected around 20 tons of waste on the day. This significant amount underscores the importance we place on keeping our community clean and safe for all. Due to the recent changes to the prohibited listings, it was noted that only two people raised concerns and complained to the Parish Councillors on site, which the Councillors addressed at the time. The Chair of the Parish Council thanked everyone for their hard work and for implementing the changes. It was also highlighted that the lorry broke down, and that a children's football match at the Scout Hut blocked the freighter and associated vehicles, impeding their site schedules. It was suggested that sites be checked to determine which activities are scheduled for the day, especially if it falls on the bulky waste date. Additionally, the Councillors discussed allocating personnel to the sites, noting that some sites can be busier than others. To Resolve: The Parish Clerk will check to determine what activities are scheduled for the day, especially if it falls on the bulky waste date.

9	To discuss youth facilities – <i>standing agenda item</i>	
	9.1	No further update on this agenda item at present.
10	Exploring Future Initiatives for Bretton Parish Council	
	10.1	The Parish Clerk informed the Parish Council that investigations are ongoing and that she has collected data from the schools regarding the costs.
11	To discuss the logistics for the Bretton Community Festival	
	11.1	The Parish Council discussed the logistics of the Bretton Community Festival and the day's schedule, emphasising their role in shaping a successful event and helping them feel valued. The task list allocations were discussed and updated, highlighting each Parish Councillor's role to foster a sense of contribution and importance on the festival day. Parish Councillors were advised of what is expected of them, including emergency contact points and contingency procedures, as well as the timings of the various elements throughout the day, to facilitate the smooth handling of any unforeseen issues.
12	To discuss training sessions for Parish Councillors on procedural guidelines	
	12.1	Councillor C. Lee informed the Parish Councillors that training on the procedural guidelines of the Parish Council will be provided during each session of the Full Council meeting. One or two topics will be discussed and approved. Councillor Lee will deliver the training.
		PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
13	Staff issues – <i>Standing agenda item</i>	
	13.1	Cllr Stanton provided an update to the Parish Council on the current situation regarding staff matters. Informed the Parish Councillors regarding the Lengthsman
		PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

14	14.1	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 14.1 Category: Staffing Expenditure: (£5,034.26 salaries for May 2026 (£948.88 -B&CE & LGPS Pensions contributions for May 2026) (£1,493.67 - HMRC/PAYE-NI -Month 2) Category: Services: Misc £138.00 - HR services – June 2025) (£80.40-payroll for May 2026) (£42.76 -bank charges from 3/04/2026 to 01/05/2026) (£19.25 -bank charges from 02/05/2026 to 29/05/2026) (£4,198.36 -Hiscox Annual insurance fee) (£33.50 -DBS Check fee) £3,125.00 -quarterly rent -24/06/2026 to 28/09/2026 & service charge of £162.71= total payment of £3,287.71 £114.00 -Annual Prime fee £7.46 -stationery -phone case £196.69, 2 custom flags with pole kit for festival, 5 Hi Vis jackets, Category: Services: Utilities (£53.74-British Gas Lite - Electricity charges for 13/04/2026 to 13/05/2026) (DD) £139.83 -British Gas Lite - Electricity charges for 13/05/2026 to 14/06/2026) (DD) 14.2 Community Centre Category: Services: Misc (£12.73 - Initial -personal Hygiene)- 08/06/2026 to 07/07/2026) (DD) (£193.81 -Broadband and telephone - Community centre & office Phone & broadband monthly fee)- June 2026) £1,164.71 Easy Clean cleaning services -reference1018 £30.35 -hoover head, Hi Vis warning yellow paint, tin of 1.25 litre brilliant white paint Category: Services: Utilities (£64.36 British Gas -Gas lite charges –Final bill- (31/3/2026 -31/04/2026 (DD) (£169.44 -EON Next electricity charges from 1/5/2026 to 31/05/2026) (DD) (£82.47 -EON Next Gas charges from 2/03/2026 to 31/05/2026) 14.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£19.20 -O2 Clerks mobile phone -May 2026) (£412.00 -Business Rates for Pyramid Community Centre for Junel 2026) (£674.00 - Business Rates for Parish Office for June 2026) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 14.4 Payments made by Government Preferment Card: (£60.00 – Annual IT-Domain -.gov.uk), £119.98 – premium Hosting for Bretton parish council.gov.uk), Canva -£10.99, Zoom -£16.79, Microsoft -£13.82, Microsoft -£24.19, Asda-£2.65. Total amount payable = £248.42 (paid)
	Cllrs agreed and approved all expenditure listed in point 14	

15	Correspondences	
	15.1	No correspondence received
16	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>	
	16.1	Meeting finished at 9.30pm
17	The date of the next meeting – to be held on Tuesday 28th July 2026 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.	