

Bretton Parish Council

Minutes of the Finance Committee Meeting held on the Tuesday 5th May 2026 at Parish Offices, Unit 2, Pyramid Shopping Centre at 6pm.

Present: Councillors, C Lee (presiding), M Clements, M Lee,

Others: S Radouani (Clerk)

Public: Non present

Not present: S Cherian

	Open Forum
	No Members of the public present. The meeting was formally opened at 6pm
57	Apologies for absence
	57.1 No apologies recorded
58	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
	58.1 No Declaration of Interest raised
59	To Approve Minutes of the meeting held on Tuesday 3rd March 2026 (Fin 25-04)
	59.1 Resolved: The minutes of the meeting on Tuesday 3 rd March 2026 was approved and recorded as an accurate record.
60	Matters to report - restricted to items not listed elsewhere in the agenda
	60.1 There were no matters to report.
61	Items deferred from the previous meeting
	61.1 There were no matters deferred from the previous meeting
62	Items deferred from Full Council
	62.1 There were no items deferred from Full Council
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
63	To discuss the possibility of reallocating an in-house cleaner -standing agenda item

	63.1	The Finance Committee held a productive discussion about the potential reallocation of an in-house cleaner. They reiterated their desire to consider moving the cleaner to be managed by the Parish Council and requested that the Parish Clerk take the next steps in this process. To resolve: The Parish Clerk will review all aspects of the advertising process and its progress.
64	To discuss the use of CIL funds to purchase a swing designed for children with disabilities	
	64.1	The finance committee discussed how to utilise a portion of Community Infrastructure Levy (CIL) funding, emphasising the significance of stakeholder contributions in shaping the project. One of the proposals was to use some of the funds to purchase and install an accessible swing in Bretton Park, demonstrating a commitment to ongoing inclusive improvements. The committee considered various locations for the accessible swing, with the Parish Clerk collaborating with Peterborough City Council to assess feasibility and address security concerns. The Parish Clerk will also gather references from the City Council regarding other companies, along with feedback and potential costs for a maintenance plan. Additionally, the Parish Clerk is reviewing other companies that can assist and provide quotations. In the meantime, the Finance Committee plans to approach the Full Council on March 24, 2026, to seek an Agreement in Principle to pursue this initiative and move it forward. To Resolve: The Clerk will review the issues raised in the meeting and assess their feasibility. This agenda item will be added to the Full Council meeting for an Agreement in Principle.
65	To discuss and implement Maintenance Schedule Log for Pyramid Community Centre - <i>standing agenda item</i>	
	65.1	The log is being created – no further update on this agenda item
66	To discuss the logistics of the roof maintenance at the Pyramid Community Centre - <i>Standing agenda item</i>	
	66.1	The Parish Clerk informed the Finance Committee that the roof contractor has been notified of the Parish Council's decision to accept his quotation, and discussions have been held regarding the logistics of the start date and other related details.
67	To discuss Staff Matters - <i>standing agenda item</i>	
	67.1	The Finance Committee discussed staff matters and any potential changes which can be explored and implemented later.
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.	
68	Correspondence	
	68.1	Nothing to report

69	Agenda Items for Next Meeting – <u>Reminder by Law – information exchange only no decisions can be made</u> To discuss Accounts for the Pyramid Community Centre, including staff costs.
	69.1 Meeting finished at 6.55pm
70	The date of the next meeting – to be held on Tuesday 7th July 2026 at 6p.m. Unit 3 Pyramid Shopping Centre.