



BRETTON PARISH COUNCIL

Chairperson

Councillor Mary-Ann Stanton
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Peterborough
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Clerk to the Council

Sylvia Radouani
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Agenda for Parish Council Meeting to be held on Tuesday 26th May 2026 starting at 20.00

Please note that this will be held at Unit 3 Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.50 to ensure a prompt start to the meeting.

	Open Forum
168	Apologies for absence, acceptance of Apologies & noting of resignations received.
169	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
170	To Co-opt two new Parish Councillors for North & South Bretton
171	To Approve Minutes of the last meeting held on 27th May 2025 (25-12)
172	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
173	Election of Chairperson
174	Declaration of Acceptance of Office for Chairperson
175	Election of Vice Chairperson
176	Appointments of Committees, Working Parties and Representatives
	176.1 Planning & Environment Committee – 8 representatives
	176.2 Finance Committee – 8 representatives
	176.3 General Purposes Committee – 8 representatives
	176.4 Press Officer Newsletter Editor
	176.5 Parish Council representatives (and deputies)
	176.6 PCC Parish Liaison
	176.7 Police Panel Meeting
177	Cheque signatories and banking arrangements
	To adopt and/or amend the Standing Orders, Financial Regulations, the standing orders for the various committees, the Complaints Policy and Risk Assessment.
	To consider if any of the policies we have in force need to be updated and or amended.
178	Proposal to consider changing the Standing Orders in relation to acceptance of Parish Councillors apologies.
179	To discuss and evaluate the bulky waste service on 16th May 2026
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
180	Internal Audit Review and approval for 2025/2026
	180.1 To review, discuss and approve - Annual Internal Audit Report 2025/2026
	180.2 To review, discuss and approve – Section 1 – Annual Governance Statement 2025/2026
	180.3 To review, discuss and approve – Section 2 – Accounting Statements 2025/2026

181	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 181.1 Category: Staffing Expenditure: (£4,086.51 salaries for April 2026) (1,016.41- LGPS & B&CE Pensions contributions for April 2026) (£1,488.10 HMRC/PAYE-NI -Month 1) Category: Services: Misc (£138.00 - HR services – May 2026) (£138.00 - HR services – April 2026) (£80.40-payroll for April 2026) (£350.00 -deposit for DJ/Compare at BCF 2026) (£100.00- deposit payment for mobile stage/sounding for BCF 2026) (£42.76 -bank charges -03/4/2026- 01/05/2026) £18.40 -Bunge Cords with balls – 2 packs of 70 for BCF2026 £2.69 -Stationery -3 packs of writing pads £36.41 - kettle, pack of door handles and 2 stick diffusers £1,092.40 – Annual Internal Audit Report for 2025/2026 internal auditor fee Category: Services: Utilities (£91.31-British Gas Lite Electricity for 24th April 2025 to 15th May 2025) (DD) 181.2 Community Centre Category: Services: Misc (£12.73 - Initial -personal Hygiene)- 08/05/2026 to 07/06/2026) (DD) (£192.86 -Broadband and telephone - Community centre & office Phone & broadband monthly fee)- May/ 2026) £1,210.14 Easy Clean cleaning services -reference-1007 Category: Services: Utilities (£139.66 - British Gas -Gas lite charges -30/3/2025 to 01/5/2025) (DD) (£133.36 -EON -Electricity charges -01/04/2026 to 30/04/2026) 181.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£21.30 - O2 clerks' mobile phone – April 2026) (£674.00 -Parish Office rates for May/ 2026) (£412.00 -Pyramid Community centre rates for May/ 2026) <i>[Jdenotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 181.4 Payments made by Government Preferment Card: Canva -£10.99, Zoom x2 =£33.58, Microsoft x2 = £48.38. Total amount payable £92.95 PAID).
182	Correspondences
183	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
184	The date of the next meeting – to be held on Tuesday 23rd June 2026 at 7.30 p.m. Unit 3 Pyramid Shopping Centre.