



BRETTON PARISH COUNCIL

Chairperson

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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 25th November 2025 starting at

19.30 Please note that this will be held at Unit 3, Pyramid Shopping Centre.

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
85	Apologies for absence, acceptance of Apologies & noting of resignations received.
86	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
87	To Approve Minutes of the last meeting held on 23rd September 2025 (25-03)
88	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
89	Reports from Committees and Representatives
	89.1 Finance meeting held on 4 th November 2025
	89.2 P&E meeting held on 11 th November 2025
90	To Receive Written Reports from City Councillors – Discussion for questions only
91	To discuss & Evaluation of the Bulky Waste service on 15th November 2025
92	To discuss Duke of Edinburgh Awards – <i>standing agenda item</i>
93	To discuss youth facilities – <i>standing agenda item</i>
94	To discuss the impact of individuals volunteering for the Parish Council
95	Evaluation of Remembrance Sunday event on 9th November 2025
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
96	Staff issues
97	To review and approve the proposal for the precept for the 2026/2027 fiscal year.
98	Communication within the Parish Council
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

99	To note current state of finances and agree the Bank Reconciliation /approve expenditure–
	99.1 Category: Staffing Expenditure: (£4,739.07 salaries for October 2025, monthly which represents payment for the Clerk, 1 Lengthsman's, Parish Council Assistant) (£1,112.29-B&CE Pensions contributions for September /October 2025) (£1,564.59- HMRC/PAYE-NI -Month 7) Category: Services: Misc £138.00 - HR services – November 2025) ((£80.40-payroll for October 2025) (£149.40 -Arnold Baker book for Local Council Administration for Clerks) (£57.00 -Fletton Electrics –Water Ingress / fixed ceiling light in kitchen area) (£723.60 - Swift Fire & Safety, CCTV Annual Service, Emergency Lighting Annual Service, Fire Alarm 6 monthly Service, Fire Extinguisher Annual Service (1-10 Extinguisher), Intruder Alarm 6 monthly Service. Replacement of faulty emergency lighting) £23.93 – Misc items £2,042.52 -bulky waste service for 18/10/2025 £45.48 – Peterborough Office Supplies – two 5 pack of realms of printing paper £29.26 -stationery =pack of 7 large capacity folders, keyboard stand. £842.4 – distribution of December 2025 Bretton Gazette Category: Services: Utilities (£145.61 British Gas Lite - Electricity charges for 24/4/2025 to 12/11/2025) (£86.44 -WAVE -19/07/2025 to 18/10/2025) 99.2 Community Centre Category: Services: Misc (£12.20 - Initial -personal Hygiene)- 08/11/2025 to 07/12/2025) (DD) (£176.42 -Broadband and telephone - Community centre & office Phone & broadband monthly fee)- November 2025) (£620.40 - Swift Fire & Safety, CCTV Annual Service, Emergency Lighting Annual Service, Fire Alarm 6 monthly Service, Fire Extinguisher Annual Service (1-10 Extinguisher), Intruder Alarm 6 monthly Service) £120.40 -DIY equipment & cleaning items = ack of 12 air fresheners, 2 pack of Osram 28W 2d square 4 pin compact fluorescent lamp, pack of 3 kick down door stoppers, 5 tube of coloured multi-purpose sealant & adhesive, 56 chair leg floor protectors various sizes and 50 shinfy felt furniture pads. £1,164.71 Easy Clean cleaning services -reference-24653 Category: Services: Utilities (£109.94- British Gas -Gas lite charges – 30/9/2025 to 4/11/2025) (DD) (£191.05-EON Next electricity charges from 1/10/2025 to 31/10/2025) (£345.72 -WAVE -19/07/2025 to 18/10/2025) 99.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£18.36 - O2 clerks' mobile phone –September 2025) (£17.40 -O2 Clerks mobile phone -October 2025) (£761.00 -Parish Office rates for October 2025) (£449.00 -Pyramid Community centre rates for October 2025) (£761.00 -Parish Office rates for November 2025 (£449.00 -Pyramid Community centre rates for November 2025) []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 99.4 Payments made by Government Preferment Card: Microsoft =£24.19, Canva-£10.99, Zoom = £16. 79, B&Q -two 10 litres of white emulsion paint= £26.00. Total amount payable £77.97 (PAID)
100	Correspondences
101	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
102	The date of the next meeting – to be held on Tuesday 27th January 2026 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.