



BRETTON PARISH COUNCIL

Chairperson

Councillor Mary-Ann Stanton
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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 28th October 2025 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre.

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
65	Apologies for absence, acceptance of Apologies & noting of resignations received.
66	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
67	To Co-opt two new Parish Councillors
68	To Approve Minutes of the last meeting held on 23rd September 2025 (25-03)
69	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
70	Reports from Committees and Representatives
	70.1 Finance meeting held on 7 th October 2025
	70.2 Bretton Community Festival meeting held on 8 th October 2025
	70.3 P&E meeting held on 14 th October 2025
71	To Receive Written Reports from City Councillors – Discussion for questions only
72	To discuss & Evaluation of the Bulky Waste service on 18th October 2025
73	To discuss Duke of Edinburgh Awards – <i>standing agenda item</i>
74	To discuss youth facilities – <i>standing agenda item</i>
75	To discuss green open spaces and ground keepers - <i>standing agenda item</i>
76	To discuss issues with the library – <i>standing agenda item</i>
77	To discuss the relocation of picnic benches to open spaces in Bretton Park - <i>standing agenda item</i>
78	To discuss laying a wreath on Remembrance Sunday on 9th November 2025
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
79	Staff issues
80	To discuss/ approve hiring fees for Community Centre & Unit 3
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

81	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 81.1 Category: Staffing Expenditure: (£5,714.41 salaries for September 2025, <i>monthly which represents payment for the Clerk, 2 Lengthsman's, Parish Council Assistant</i>) (£66.73-B&CE Pensions contributions for September 2025) (£1,735.63- HMRC/PAYE-NI -Month 6) Category: Services: Misc £138.00 - HR services – October 2025) ((£80.40-payroll for September 2025) (£360.00 -roof tiles repair to units 2&3 in October 2024 -Taurus Roofing) (£841.02 –Direct UK Deals - 3 Zip Aquapoint water heaters AP310) (£25.00 -Wreath for Remembrance Sunday on 9th November 2025) £2,042.52 -bulky waste service for 20/9/2025 £438.00 -Fire /Intruder Alarm Annual Monitoring Charge =Swift Fire & Safety £30.88 -stationery- pack of 12 colour ink cartridges, computer keyboard and laptop charger Category: Services: Utilities (£127.59 British Gas Lite - Electricity charges for 15/9/2025 to 15/10/2025) 81.2 Community Centre Category: Services: Misc (£12.20 - Initial -personal Hygiene)- 08/10/2025 to 07/11/2025) (DD) (£176.42 -Broadband and telephone - Community centre & office Phone & broadband monthly fee)- October 2025) (£45.99 -pack of 5 floor buffing pads) (£695.00 -Robinson Blinds & Shutters-small Hall, small office and brown room) £438.00- Fire /Intruder Alarm Annual Monitoring Charge =Swift Fire & Safety £1,164.71 Easy Clean cleaning services -reference-24561 Category: Services: Utilities (£26.71 CR- British Gas -Gas lite charges – 30/3/2025 to 30/09/2025) (DD) (£187.25-EON Next electricity charges from 1/9/2025 to 30/09/2025) 81.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£18.36 - O2 clerks' mobile phone –September 2025) (£761.00 -Parish Office rates for September 2025) (£449.00 -Pyramid Community centre rates for September 2025) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 81.4 Payments made by Government Preferment Card: Microsoft =£24.19, Canva-£10.99, Zoom = £16. 79.. Total amount payable £51.97 (PAID)
82	Correspondences
83	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
84	The date of the next meeting – to be held on Tuesday 25th November 2025 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.