

Bretton Parish Council

Minutes of the General Purposes Meeting held on the 14th July 2025 (GP 25-02) at Unit 3, Pyramid Shopping Centre for 7.30 pm

Present: Councillors: M A Stanton, C Lee, L Aldridge (presiding), M Lee,

Others: Sylvia Radouani (Clerk)

Not Present:

	Open Forum	
	No members of the public present	
	The meeting formally started at 19.30	
10	Apologies for absence, acceptance of Apologies	
	10.1	M Esu -Personal - Apology accepted,
11	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.	
12	To approve the minutes of the meeting held on Monday 9th June 2025 (25-01)	
	12.1	Resolved: The minutes were recorded as true and correct.
13	Procedural Polices to review	
	13.1	Finance Regulations Procedural + Risk Assessment The Committee reviewed the documentation and agreed that slight changes are needed. Therefore, the clerk will review the raised modifications and update the document before sending it to the Full Council for approval and sign-off. To Resolve: The clerk will review the changes and implement them.
	13.2	Code of Conduct Policy The Committee reviewed the documentation and agreed that no changes were needed. Therefore, the clerk will submit to Full Council for approval and sign-off. To Resolve: The clerk will submit to Full Council for approval & sign off.
	13.3	Complaint Policy The Committee reviewed the documentation and agreed that no changes were needed. Therefore, the clerk will submit to Full Council for approval and sign-off. To Resolve: The clerk will submit to Full Council for approval & sign off.

	13.4	Bretton Parish Council Aims & Objectives The Committee reviewed the documentation and agreed that slight changes are needed. Therefore, the clerk will review the raised modifications and update the document before sending it to the Full Council for approval and sign-off. To Resolve: The clerk will review the changes and implement them.
	13.5	Bretton Parish Council social media Policy: The Committee reviewed the documentation and agreed that no changes were needed. Therefore, the clerk will submit to Full Council for approval and sign-off. To Resolve: The clerk will submit to Full Council for approval & sign off.
	13.6	Bretton Community Festival Standing order (terms of reference) The Committee reviewed the documentation and agreed that no changes were needed. Therefore, the clerk will submit to Full Council for approval and sign-off. To Resolve: The clerk will submit to Full Council for approval & sign off.
	13.7	Equality & Diversity Policy The Committee reviewed the documentation and agreed that no changes were needed. Therefore, the clerk will submit to Full Council for approval and sign-off. To Resolve: The clerk will submit to Full Council for approval & sign off.
14	Correspondence	
	14.1	There was no correspondence to report
15	Agenda Items for Next Meeting – Reminder by Law – Information exchange only no decisions can be made	
	15.1	Meeting finished 8.40pm
16	The date of the next meeting – to be held on Monday 14th July 2025 at 19.30 Parish Offices, Unit 2, Pyramid Shopping Centre.	