



BRETTON PARISH COUNCIL

Chairperson

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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 24th June 2025 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre.

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
1	Apologies for absence, acceptance of Apologies & noting of resignations received.
2	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
3	To Co-opt two new Parish Councillors
4	To Approve Minutes of the last meeting held on 22nd April 2025 (24-09)
5	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
6	Reports from Committees and Representatives
	6.1 General Purpose meeting held on 9 th June 2025
	6.2 Planning & Environmental meeting scheduled for 10 th June 2025 -cancelled not quorate.
	6.3 Bretton Community Festival scheduled for 9 th April 2025
7	To Receive Written Reports from City Councillors – Discussion for questions only
8	To discuss & Evaluation of the Bulky Waste service on 15th March 2025
9	To discuss Duke of Edinburgh Awards – <i>standing agenda item</i>
10	To discuss youth facilities – <i>standing agenda item</i>
11	To discuss green open spaces and ground keepers - <i>standing agenda item</i>
12	To discuss issues with the library – <i>standing agenda item</i>
13	To Review & Approve the following Procedural Documents
	13.1 Planning & Environment (P&E) standing orders
	13.2 General Purpose (GP) Standing order
	13.3 Bretton Parish Council Policy statement
	13.4 Bretton Parish Council social media Policy
14	Bretton Community Festival tasks schedule
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
15	Staff issues
16	Community Centre & Unit 3 bookings
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

17	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 17.1 Category: Staffing Expenditure: (£5,860.79 salaries for May 2025, monthly which represents payment for the Clerk,2 Lengthsman's, Parish Council Assistant (£1,206.05- LGPS for April 2025 & B&CE Pensions contributions for May 2025) (£1,589.79- HMRC/PAYE-NI -Month 2) Category: Services: Misc (£138.00 - HR services – June 2025) (£80.40-payroll for May 2025) (£4,031.85 -Annual insurance for Parish Council including Public Liability / Employers Liability) £52.66 -wall mounted ash tray, pack of 12 jumbo toilet roll, cleaning material £2,375.00 -rent for units 2&3 £425.00 -battery for defibrillator machine Category: Services: Utilities 17.2 Community Centre Category: Services: Misc (£12.20 - Initial -personal Hygiene)- 08/06/2025 to 07/07/2025) (DD) (£176.42 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – June 2025) £1,070.51 Easy Clean cleaning services -reference-24233 Category: Services: Utilities (£224.21- Smartest Energy. Electricity -from 01/5/2025 -31/5/2025) (DD) (£6.49 - British Gas -Gas lite charges – correction 30/4/2025 to 01/06/2025) (DD) 17.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£17.40 - O2 clerks' mobile phone – May 2025) (£760.75 -Parish Office rates for June1 2025) (£450.00 -Pyramid Community centre rates for June 2025) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 17.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£4.49, Zoom =£15.59, Cloud Next -IT Annual Domain Charge = £119.98 Total amount payable £151.05 (PAID).
18	Correspondences
19	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
20	The date of the next meeting – to be held on Tuesday 22nd July 2025 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.