



BRETTON PARISH COUNCIL

Chairperson

Councillor Mary-Ann Stanton
Unit 2, Parish Offices
Bretton
Peterborough
PE3 8NY
Tel: 01733 263019

Clerk to the Council

Sylvia Radouani
Unit 2, Parish Offices
Bretton
Peterborough
PE3 8NY
Tel: 01733 263019

parishoffice@brettonparishcouncil.onmicrosoft.com

Agenda for Parish Council Meeting to be held on Tuesday 22nd April 2025 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre.

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
132	Apologies for absence, acceptance of Apologies & noting of resignations received.
133	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
134	To Co-opt a new Parish Councillor
135	To Approve Minutes of the last meeting held on 25th March 2025 (24-08)
136	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
137	Reports from Committees and Representatives
	137.1 Planning & Environmental Meeting scheduled for 8 th April 2025 – cancelled not quorate
	137.2 Bretton Community Festival scheduled for 9 th April 2025
	137.3 General Purpose meeting scheduled for 10 th March 2025 - cancelled
138	To Receive Written Reports from City Councillors – Discussion for questions only
139	To discuss & Evaluation of the Bulky Waste service on 15th March 2025
140	To discuss Duke of Edinburgh Awards – <i>standing agenda item</i>
141	To discuss youth facilities – <i>standing agenda item</i>
142	To discuss green open spaces and ground keepers - <i>standing agenda item</i>
143	To discuss issues with the library – <i>standing agenda item</i>
144	To discuss preparation for VE Day Celebrations
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
145	Staff issues
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

146	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 146.1 Category: Staffing Expenditure: (£5,605.49 salaries for March 2025, monthly which represents payment for the Clerk, Caretaker/Lengthsman, Parish Council Assistant and Lengthsman (£2085.28- LGPS for February / March 2025 & B&CE Pensions contributions for March 2025) (1,232.69- HMRC/PAYE-NI -Month 12) Category: Services: Misc (£138.00 - HR services – April 2025) (£80.40-payroll for March 2025) (£28.89 -bank charges -04/2/2025- 28/02/2025) (£7.98 3 A/Z street maps of Peterborough) £108.50 -2 packs of 5 realms print paper & printing OKI toner cartridge Category: Services: Utilities 146.2 Community Centre Category: Services: Misc (£12.20 - Initial -personal Hygiene)- 08/04/2025 to 07/05/2025) (DD) (£176.42 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – April 2025) (£11.50 -Bookers- 8 litre multi -purpose cleansing products) (£6.90 -Lidi – 10 bottle of bleach) (£150.11 -materials to replace the toilet light sensor in the disabled toilet) £122.57 - for12 packs of 200 disposable Z fold paper towels, pack of 5 buffing floor pads, recorder and Graffiti powerful spray removal cleaner £1,070.51 Easy Clean cleaning services -reference-24076 Category: Services: Utilities (£415.45- Smartest Energy. Electricity -from 01/3/2025 -31/3/2025) (DD) (£244.89 - British Gas -Gas lite charges -21/2/2025 to 30/3/2025) (DD) 146.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£15.60 - O2 clerks' mobile phone – March 2025) (£424.69 -Hiscox monthly insurance fee -April 2025) (£760.75 -Parish Office rates for April 2025) (£450.00 -Pyramid Community centre rates for April 2025) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 146.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£4.49, Adobe =£21.98, EBAY- Duo Max 2x 5litre floor cleaner = - £46.15 - refunded, Hygiene Depot -£38.36, Zoom =£15.59, Microsoft = £24.72. Total amount payable £69.98 (PAID).
147	Correspondences
148	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
149	The date of the next meeting – to be held on Tuesday 27th May 2025 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.