

Bretton Parish Council

Minutes of the Meeting of the Parish Council (Min 24-8) held on the 25th March 2025 at 7.30 pm at Unit 3, Pyramid Shopping Centre.

Present:

Councillors: M A Stanton, (**presiding**), J McNally, P Gatward, M Clements, M Stonham, R Behravan, L Aldridge, Mfreke Esu

Others: Sylvia Radouani (Clerk),

Members of the public: Stephen Heap

Not Present: S Cherian

	Open Forum:
	Nothing raised in the open forum
	Formal meeting started at 7.30pm
115	Apologies for absence, acceptance of Apologies & noting of resignations received.
115.1	A Mannan -holiday, C Lee -holiday, M Thomas -sick, M Lee -sick Resolved: Apologies accepted. The Parish Councillors requested the Parish Clerk to verify the number of meetings that various Councillors have missed. To resolve: The Parish Clerk will review and report on the number of meetings that Parish Councillors have missed.
116	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
116.1	There was nothing to declare
117	To Co-opt a new Parish Councillor
117.1	Stephen delivered a presentation as to my he wants to become a Parish Councillors, where he has served in the Army for 25 years and has a very strong community ethos and is willing to work to make Bretton a better place. The Parish Council deliberated and welcomed Stephen onto the Parish Council. Stephen signed the Parish Council declaration and took the other documents away to review and complete.
118	To Approve Minutes of the last meeting held on 25th February2025 (24-07)
118.1	Resolved: No amendment and the minutes were signed off as accurate.

119	Matters to report from those minutes – <i>restricted to items not listed elsewhere in the agenda.</i>	
	119.1	There was nothing to report
120	Reports from Committees and Representatives	
	120.1	Finance meeting scheduled for 4 th March 2025 -cancelled
	120.2	General Purpose meeting scheduled for 10 th March 2025 - cancelled
	120.3	Planning & Environmental Meeting scheduled for 11 th March 2025 – cancelled not quorate
	120.4	Bretton Community Festival scheduled for 12 th March 2025
	120.4 -Cllr Stonham provided a general overview of the Bretton Community Festival meeting which is arrangements are progressing. For further information please visit the website – www.brettonparishcouncil.gov.uk	
121	To receive written reports from City Councillors – Discussion for questions only	
	Cllr Stanton wanted to make the point that the Parish Council has not received any reports from the Ward Councillors for Bretton—Cllr Strangward, Cllr N Jenkins, Cllr L Ayres, Cllr W Fitzgerald, and Cllr S Warren—which is an ongoing concern.	
122	To discuss & Evaluation of the Bulky Waste service on 15th February 2025	
	105.1	Evaluation of session on 15th February 2025
		Councillors assessed the bulky waste collection was well attended and extremely busy across all sites. There was some fly tipping left which was reported. Cllr Heap informed the Parish Council that there was rubbish left on the green open spaces in Watergall, also bags of around 18 black bags. Which was left for others to remove. Cllr McNally will send the Parish Clerk a copy of no flytipping posters in different languages. During the bulky waste, 21-ton tons were collected on the day. Clerk will provide the new Parish Councillor Stephen with the appropriate garments for the bulky waste sessions. To resolve: Clerk to provide Stephen with the appropriate garments for the bulky waste sessions. Also, Cllr McNally will send the Parish Clerk a copy of no flytipping posters in different languages to review and advertise.
123	To discuss Duke of Edinburgh Awards – <i>standing agenda item</i>	
	123.1	No further update on this agenda item at present.

124	To discuss youth facilities – <i>standing agenda item</i>	
	124.1	No further update on this agenda item at present.
125	To discuss green open spaces and ground keepers - <i>standing agenda item</i>	
	125.1	No further update on this agenda item at present.
126	To discuss issues with the Library – <i>standing agenda item</i>	
	126.1	No further updates on this agenda item at present
		PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
127	Staff issues	
	127.1	Cllr Stanton updated the Parish Councillors on the upcoming changes and confirmed they are being implemented. The Clerk informed that communication has been sent to the affected staff members and will be delivered per the Parish Council's instructions.
		PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting
128	128.1	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 128.1 Category: Staffing Expenditure: (£5,335.67 salaries for February 2025, monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and lengthsman (£66.90- B&CE Pensions contributions for February 2025) (£1,181.41- HMRC/PAYE-NI -Month 11) Category: Services: Misc (£138.00 - HR services – March 2025) (£80.40-payroll for February 2025) (£28.89 -bank charges -04/2/2025- 28/02/2025) (£1,944.14 -bulky waste service for 15/2/2025) (673.92 -Scribe, financial system -Annual payment 1/5/2025 to 30/4/2026) (270.00- deposit payment for Portaloo for festival) £2,375.00 – rent for units 2&3 -25/03/2025 to 23/6/2025 £842.40 – distribution of Bretton gazette £870.00 -Publication of the Bretton gazette Category: Services: Utilities

		(£140.06- British Gas lite – electricity for 16/2/2025 to 16/03/2025) (DD) 128.2 Community Centre Category: Services: Misc (£12.20 - Initial -personal Hygiene)- 08/03/2025 to 07/04/2025) (DD) (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – March 2025) £1,070.51 Easy Clean cleaning services -reference-24000 Category: Services: Utilities (£279.36- Smartest Energy. Electricity -from 01/2/2025 -28/2/2025) (DD) (£22.30 - British Gas -Gas lite charges -30/10/2024 to 21/2/2025) (DD) 128.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£15.60 - O2 clerks' mobile phone – February 2025) (£424.69 -Hiscox monthly insurance fee -March 2025) []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 128.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£4.49, Adobe =£21.98, Duo Max 2x 5litre floor cleaner =£46.15, Special delivery postage = £9.35. Total amount payable £92.96 (PAID).
		Cllrs agreed and approved all expenditure listed in point 128
129	Correspondences	
	129.1	There were no correspondences. .
130		Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
	130.1	Cllrs exchanged information regarding VE Day celebrations which will be discussed in the next full Council meeting in March 2025 Meeting finished at 8.30pm
131		The date of the next meeting – to be held on Tuesday 22nd April 2025 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.