

Bretton Parish Council

Minutes of the Bretton Community Festival Committee Meeting held on the 12th March at 6.30pm at Parish Offices, Unit 2 Pyramid Shopping Centre

Present: Councillors: C Lee (presiding), M Clements, M. A.Stanton, M Lee, M Stonham

Others: S Radouani (Clerk),

Resident: none

Not Present:

Other:

	Open Forum	
	No attendance for the open forum	
24	Apologies for absence	
	24.1	All present
25	To appoint non-parish councillors onto the committee	
	25.1	No non-Parish Councillors in attendance
26	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
	26.1	No one declared an interest in any item on the agenda.
27	To approve the minutes of the meeting held on the 12th February 2025 (BCF 24-04)	
	27.1	Resolved: that the minutes of the 12 th February 2025 signed as a correct record.
28	Matters to Report (restricted to those items not listed on the agenda)	
	28.1	Resolved: Nothing to report
29	To discuss the preparation for the Bretton Community Festival 2025	
	29.1	Review the tracking document: The festival committee reviewed the tracking document and made suggestions on the festival logistics. Actions were discussed and updated.
	29.2	Potential Sponsorship: The committee discussed various ways of attracting sponsorship and agreed that Cllr Stonham would lead the investigation into potential festival sponsorships.

	29.3	Volunteers' requirement for various tasks: It was emphasised that it's essential to gather volunteers for the day to assist with various tasks. To Resolve: The Clerk will contact Parish Councillors to ascertain what assistance can be given on the day.
30	To agree the dates when the committee should meet during the forthcoming year	
	30.1	The committee agreed that the meeting schedule should stay the same, the second Wednesday of the month
31	Correspondence	
	31.1	No correspondences
32	Agenda Items for Next Meeting - <u>Reminder</u> by Law – information exchange only no decisions can be made	
	32.1	The committee discussed arrangements for the VE Day celebrations. The parish Clerk would contact Vicar Helena to ask if she could say a prayer at both events. Volunteers would also be needed to assist on the day. The meeting was formally closed at 7.37pm
33	The date of the next meeting – to be held on Wednesday 9th April 2025 at 6.30pm	