



BRETTON PARISH COUNCIL

Chairperson

Councillor Mary-Ann Stanton
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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 25th March 2025 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre.

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
115	Apologies for absence, acceptance of Apologies & noting of resignations received.
116	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
117	To Co-opt a new Parish Councillor
118	To Approve Minutes of the last meeting held on 25th February 2025 (24-07)
119	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
120	Reports from Committees and Representatives
	120.1 Finance meeting scheduled for 4 th March 2025 -cancelled
	120.2 General Purpose meeting scheduled for 10 th March 2025 - cancelled
	120.3 Planning & Environmental Meeting scheduled for 11 th March 2025 – cancelled not quorate
	120.3 Bretton Community Festival scheduled for 12 th March 2025
121	To Receive Written Reports from City Councillors – Discussion for questions only
122	To discuss & Evaluation of the Bulky Waste service on 15th February 2025
123	To discuss Duke of Edinburgh Awards – <i>standing agenda item</i>
124	To discuss youth facilities – <i>standing agenda item</i>
125	To discuss green open spaces and ground keepers - <i>standing agenda item</i>
126	To discuss issues with the library – <i>standing agenda item</i>
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
127	Staff issues
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

128	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 128.1 Category: Staffing Expenditure: (£5,335.67 salaries for February 2025, monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and lengthsman (£66.90- B&CE Pensions contributions for February 2025) (£1,181.41- HMRC/PAYE-NI -Month 11) Category: Services: Misc (£138.00 - HR services – March 2025) (£80.40-payroll for February 2025) (£28.89 -bank charges -04/2/2025- 28/02/2025) (£1,944.14 -bulky waste service for 15/2/2025) (673.92 -Scribe, financial system -Annual payment 1/5/2025 to 30/4/2026) (270.00- deposit payment for Portaloo for festival) £2,375.00 – rent for units 2&3 -25/03/2025 to 23/6/2025 £842.40 – distribution of Bretton gazette £870.00 -Publication of the Bretton gazette Category: Services: Utilities (£140.06- British Gas lite – electricity for 16/2/2025 to 16/03/2025) (DD) 128.2 Community Centre Category: Services: Misc (£12.20 - Initial -personal Hygiene)- 08/03/2025 to 07/04/2025) (DD) (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – March 2025) £1,070.51 Easy Clean cleaning services -reference-24000 Category: Services: Utilities (£279.36- Smartest Energy. Electricity -from 01/2/2025 -28/2/2025) (DD) (£22.30 - British Gas -Gas lite charges -30/10/2024 to 21/2/2025) (DD) 128.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£15.60 - O2 clerks’ mobile phone – February 2025) (£424.69 -Hiscox monthly insurance fee -March 2025) []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 128.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£4.49, Adobe =£21.98, Duo Max 2x 5litre floor cleaner =£46.15, Special delivery postage = £9.35. Total amount payable £92.96 (PAID).
129	Correspondences
130	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
131	The date of the next meeting – to be held on Tuesday 22nd April 2025 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.