



BRETTON PARISH COUNCIL

Chairperson

Councillor Mary-Ann Stanton
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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 25th February 2025 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre.

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
97	Climate Change presentation from Josh McGreevy - Climate Change Education Officer at Peterborough City Council.
98	Apologies for absence, acceptance of Apologies & noting of resignations received.
99	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
100	To Co-opt a new Parish Councillor
101	To Approve Minutes of the last meeting held on 28th January 2025 (24-06)
102	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
103	Reports from Committees and Representatives
	103.1 General Purpose meeting scheduled for 10 th February 2025 - cancelled
	103.2 Planning & Environmental Meeting scheduled for 11 th February 2025 – cancelled not quorate
	103.3 Bretton Community Festival scheduled for 12 th February 2025
104	To Receive Written Reports from City Councillors – Discussion for questions only
105	To discuss & Evaluation of the Bulky Waste service on 15th February 2025
106	To discuss Duke of Edinburgh Awards – <i>standing agenda item</i>
107	To discuss youth facilities – <i>standing agenda item</i>
108	To discuss green open spaces and ground keepers - <i>standing agenda item</i>
109	To discuss issues with the library – <i>standing agenda item</i>
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
110	Staff issues
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

111	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 111.1 Category: Staffing Expenditure: (£5,760.92 salaries for January 2025, monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and lengthsman (£1,170.08- B&CE & LGPS Pensions contributions for January 2025) (£1,348.15- HMRC/PAYE-NI -Month 10) Category: Services: Misc (£138.00 - HR services – February 2025) (£80.40-payroll for January 2025) (£33.10 -bank charges -04/1/2025- 31/12/2025) (£3,240.24 -bulky waste service – final payment for invoice 610346) (£1,944.14 -bulky waste service for 18/1/2025) £750.00 -Occupational Health Assessment report Category: Services: Utilities (£160.23- British Gas lite – electricity for 16/1/2025 to 16/02/2025) (DD) (£75.17 -WAVE-19/10/2024 to 18/01/2025) 111.2 Community Centre Category: Services: Misc (£12.20 - Initial -personal Hygiene)- 08/01/2025 to 07/02/2025) (DD) (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – February 2025) (£390.00 -installation of 2 double sockets/ hardwire switch, also test certificate for kitchenette) (£554.00-instalation of kitchen units, worktops, kitchen sink & hot water supply. Including parts/labour for kitchenette) (£37.27 -Hi Vis paint and pack of 12 Tork mini toilet rolls) £11.48- Warning sign created – do not adjust the heating controls. £1,070.51 Easy Clean cleaning services -reference-23916 Category: Services: Utilities (£318.53- Smartest Energy. Electricity -from 01/1/2025 -31/1/2025) (DD) (£463.97 - British Gas -Gas lite charges -02/1/2025 to 02/2/2025) (DD) (£122.47 -WAVE-19/10/2024 to 18/01/2025) 111.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£13.14 - O2 clerks' mobile phone – January 2025) (£424.69 -Hiscox monthly insurance fee -February 2025) []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 111.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£4.49, Adobe =£21.98 x 2 =£43.96, Zoom =£15.59 x 2 =£31.18, MSFT -£24.72 x 2 = £49.44, Lidl -£34.51, Iceland - £13.00. Total amount payable £187.57 (PAID).
112	Correspondences
113	Agenda Items for next Meeting – Reminder – by law no decision can be made under this item only information exchanged.
114	The date of the next meeting – to be held on Tuesday 25th March 2025 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.