



BRETTON PARISH COUNCIL

Chairperson

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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 28th January 2025 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre.

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
80	Apologies for absence, acceptance of Apologies & noting of resignations received.
81	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
82	To Approve Minutes of the last meeting held on 26th November 2024 (24-05)
83	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
84	Reports from Committees and Representatives
	64.1 Finance Meeting held on 7 th January 2025
	64.2 Bretton Community Festival scheduled for 8 th January 2025 – cancelled
	64.3 Planning & Environmental Meeting scheduled for 14 th January 2025 – cancelled
85	To Receive Written Reports from City Councillors – Discussion for questions only
86	To discuss & Evaluation of the Bulky Waste service on 14th December 2024 & 18th January 2025
87	To discuss Duke of Edinburgh Awards – <i>standing agenda item</i>
88	To discuss youth facilities – <i>standing agenda item</i>
89	To discuss green open spaces and ground keepers - <i>standing agenda item</i>
90	To discuss and evaluate the Parish Councillors Meet & Greet Session held on Saturday 11th January 2025.
91	To discuss issues with the Library – <i>standing agenda item</i>
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
92	Provide an update on the outcome of the extraordinary meeting held on Monday 6th January 2025
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

93.1 Category: Staffing Expenditure:

(£5,489.68 salaries for November 2024 *monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and lengthsman*).
 (£6,883.84 salaries for December 2024 includes backpay *monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and lengthsman*
 (£1,475.30- B&CE & LGPS Pensions contributions for November / December 2024)
 (103.98 - B&CE Pensions contributions for December 2024
 (£1,210.66 -HMRC/PAYE-NI -Month 8)
 (£1,925.74- HMRC/PAYE-NI -Month 9)

Category: Services: Misc

(£138.00 - HR services – December 2024)
 (£138.00 - HR services – January 2025)
 (£80.40-payroll for November 2024)
 (£80.40-payroll for December 2024)
 (£108.50-OKI tonner & 25/ 5 realms of paper)
 (£630.00 -replace & supply 3 LED lights in unit 2/3. Flood light at back and 2 sensors in both compounds)
 (£3,000.39 -rental for unit 2/3 for 25/12/2024-24/3/2025. Includes £625.39 annual insurance)
 (£27.37 -bank charges -02/11/2024 to 29/11/2024)
 (£38.74 -bank charges -30/11/2024 to 03/1/2025)
 (£479.24- Swift Fire & safety -removal of faulty intruder Alarm panel and replacement of intruder panel)
 (£261.62 -remedial works-removal of faulty external sounder bell, supply and fit a new sounder bell and testing)
 (£3,240.24 -bulky waste service for 20/4/2024 &18/05/2024)
 (£3,240.24 -bulky waste service for 15/6/2024 &28/09/2024)
 (£1,944.14 -bulky waste service for 23/11/2024)
 (£1,064.00 -purchase of kitchen 2 -1,0000 base units, 1 -400 base unit, unit door, handles sink, plinth, worktop, 2 taps,)
 (£900.00 -solicitors fees)
 (£1,440.00- HR services)
 (£842.40 -distribution of the Bretton gazette)
 (£870.00 -production of the Bretton gazette)
 (£16.96 -stationery)
 £114.98 -IT equipment and OKI drum for printer
 £1,944.14 -bulky waste service for 14/12/2024

Category: Services: Utilities

(£158.72- British Gas lite – electricity for 16/11/2024 to 17/12/2024) (DD)
 (£153.36- British Gas lite – electricity for 17/12/2024 to 16/01/2025) (DD)
 (£97.42 -Drax -final bill -01/11/2024 -15/11/2024

93.2 Community Centre

Category: Services: Misc

(£12.20 - Initial -personal Hygiene)- 08/11/2024 to 07/12/2024) (DD)
 (£12.20 - Initial -personal Hygiene)- 08/01/2025 to 07/02/2025) (DD)
 (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – December 2024)
 (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – January 2025)
 (£237.00 -removal of small toilet, basin, sink, cap off all parts. Remove part of wall)
 (£564.00- Swift Fire & safety -intruder Alarm 6 monthly service, CCTV -6 monthly service, Emergency Lighting Annual service, Fire Alarm 6 monthly service, Fire Extinguisher Annual service)
 (£267.55 - remedial works Fire Extinguisher works)
 (£1,070.51 Easy Clean cleaning services -reference -23750)
 (£25.94 -cleaning products -12 elbow grease sprays, 5 litre of floor cleaner)
 (£112.85 -DIY supplies -black paint, privacy films, trolley & bungee cord, memory sticks)
 (£50.74 -pack of 12 Tork mini toilet paper, box of 2400 paper towels)
 (£8.88 -Santa background)
 £162.03 -DIY supplies -privacy screens, kettle, microwave
 £47.23 -cleaning items -pack of 10 Kentucky mop heads, bleach
 £1,070.51 Easy Clean cleaning services -reference-

Category: Services: Utilities

(£344.05 - Smartest Energy. Electricity -from 01/11/2024 -30/11/2024) (DD)
 (£347.40- Smartest Energy. Electricity -from 01/12/2024 -31/12/2024) (DD)
 (£278.79 - British Gas -Gas lite charges -30/10/2024 to 02/12/2024) (DD)
 (£299.61 - British Gas -Gas lite charges -02/12/2024 to 02/12/2025) (DD)

	93.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£40.54 - O2 clerks' mobile phone – December 2024) (£677.00 -Council tax for unit 2&3) -December 2024 (£449.00 -Council tax for Pyramid Community Centre)-December 2024 (£449.00 -Council tax for Pyramid Community Centre)-January 2025 (£677.00 -Council tax for unit 2&3) -January 2025) (£424.69 -Hiscox monthly insurance fee-December 2024) (£424.69 -Hiscox monthly insurance fee -January 2025) <i>[Jdenotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 93.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£4.49, Adobe =£21.98, Zoom =£15.59, MSFT -£24.72, Lidl -£3.90 bleach, Poppy appeal = £25.00-poppy wreath. Total amount payable £106.67 (PAID). Canva -£10.99, Epson subscription =£4.49, Iceland =£27.00 drinks for children Christmas party. Total amount payable = £42.48 (paid)
94	Correspondences
95	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
96	The date of the next meeting – to be held on Tuesday 25th February 2025 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.