



BRETTON PARISH COUNCIL

Chairperson

Councillor Mary-Ann Stanton
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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 26th November 2024 starting at

19.30 Please note that this will be held at Unit 2, Parish Office

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
60	Apologies for absence, acceptance of Apologies & noting of resignations received.
61	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
62	To Approve Minutes of the last meeting held on 22nd October 2024 (24-04)
63	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
64	Reports from Committees and Representatives
	64.1 Finance Meeting held on 14 th November 2024
	64.2 General Purpose (GP) meeting scheduled for 11 th November 2024 - cancelled
	64.3 Planning & Environmental Meeting held on 12 th November 2024
	64.4 Bretton Community Festival scheduled for 13 th November 2024 - cancelled
65	To Receive Written Reports from City Councillors – Discussion for questions only
66	To discuss & evaluation of the Bulky Waste service on 23rd November 2024
67	To discuss Duke of Edinburgh Awards – <i>standing agenda item</i>
68	To discuss youth facilities – <i>standing agenda item</i>
69	To discuss green open spaces and ground keepers - <i>standing agenda item</i>
70	To review and approve Bretton Gazette
71	To discuss and review the Parish Councillors Meet & Greet Sessions
72	To discuss issues with the Library
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
73	Approval of the Precept for 2025/2026
74	To discuss staff matters
75	To discuss and approve the rent renewal proposal for units 2&3
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

76	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 76.1 Category: Staffing Expenditure: (£6,974.21 salaries for October 2024 <i>monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and 2 lengthsman</i>). (£1,218.65 B&CE & LGPS Pensions contributions for October 2024) (£110.76-B&CE -November 2024) (£1,556.26 -HMRC/PAYE-NI -Month 7) Category: Services: Misc (£138.00 HR services – October 2024) (£138.00 - HR services – November 2024) (£80.40-payroll for October 2024) (30.08 -box of 250 extra heavy duty large black bags) (£33.36 -bank charges -31-8-2024 to 4-10-2024) (£40.25 -bank charges -5/10/2024 to 1/11/2024) (£753.00- Swift Fire & safety -intruder Alarm 6 monthly service, CCTV -6 monthly service, Emergency Lighting Annual service, Fire Alarm 6 monthly service, Fire Extinguisher Annual service & remedial works) (£267.55 - remedial works Fire Extinguisher works) £25.75 -IT equipment Category: Services: Utilities (£160.10- Haven Power /Drax – electricity for 1/10/2024 to 31/10/2024) (DD) (£79.14 -Wave -19/7/2024 to 18/10/2024) 76.2 Community Centre Category: Services: Misc (£12.20 - Initial -personal Hygiene)- 08/10/2024 to 07/11/2024) (DD) (£12.20 - Initial -personal Hygiene)- 08/11/2024 to 07/12/2024) (DD) (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – October 2024) (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – November 2024) (£564.00- Swift Fire & safety -intruder Alarm 6 monthly service, CCTV -6 monthly service, Emergency Lighting Annual service, Fire Alarm 6 monthly service, Fire Extinguisher Annual service) (£60.88 -ceiling light bulbsx2, 2 heavy duty combination locks) (£267.55 - remedial works Fire Extinguisher works) (£301.18 - Fletton Electrics supply and installation of strip light and replaced with LED light fittings) £1,070.51 Easy Clean cleaning services -reference 23671 £12.99 -extendable pole with dusters accessories £23.99 – Hi Vis hoodie -workwear Category: Services: Utilities (£353.70 - Smartest Energy. Electricity -from 01/10/2024 -31/10/2024) (DD) (£132.02 - British Gas -Gas lite charges -29/9/2024 to 30/10/2024) (DD) (£224.93 -Wave -19/7/2024 to 18/10/2024) 76.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (41.02 -O2-clerks mobile phone -October 2024) (40.54-O2 clerks' mobile phone – November 2024) (£677.00 -Council tax for unit 2&3) -November 2024 (£449.00 -Council tax for Pyramid Community Centre)-November 2024 (£424.69 -Hiscox monthly insurance fee) []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 76.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£5.09, Adobe x2 =£43.96, zoom x2 =£31.18, MSFT - £49.44. Total amount payable £140.66 (PAID)
77	Correspondences
78	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
79	The date of the next meeting – to be held on Tuesday 28th January 2025 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.