



BRETTON PARISH COUNCIL

Chairperson

Councillor Mary-Ann Stanton
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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 22nd October 2024 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
45	Apologies for absence, acceptance of Apologies & noting of resignations received.
46	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
47	To Approve Minutes of the last meeting held on 24th September 2024 (24-03)
48	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
49	Reports from Committees and Representatives
	49.1 Planning & Environmental Meeting scheduled for 8 th October 2024 – not quorate
	49.2 Bretton Community Festival held on 11 th September 2024
	49.3 General Purpose (GP) meeting scheduled for 14 th October 2024 cancelled
50	To Receive Written Reports from City Councillors – Discussion for questions only
51	To discuss Bulky Waste of 27th September 2024 & 19th October 2024
	51.1 Evaluation of session on 27 th September 2024
	51.2 Evaluation of session on 19 th October 2024
52	To discuss Duke of Edinburgh Awards
53	To discuss youth facilities
54	To discuss green open spaces and ground keepers
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
55	To discuss staff matters
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

56	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 56.1 Category: Staffing Expenditure: (£6,695.37 salaries for September 2024 <i>monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and 2 lengthsmen</i>). (£103.10 B&CE Pensions contributions for September 2024) (£1,514.94 -HMRC/PAYE-NI -Month 6) Category: Services: Misc (£138.00 HR services – September 2024) (£80.40-payroll for September 2024) (£1,944.14- August 2024 bulky waste service) (£256.91- Fletton Electrics supply and installation of 2 LED light fittings) (£750.00 -internal Auditor fee) £384.00- Swift Fire & safety -Fire Alarm Annual monitoring & intruder Alarm monitoring charge Category: Services: Utilities (£150.92- Haven Power /Drax – electricity for 1/09/2024 to 30/09/2024) (DD) 56.2 Community Centre Category: Services: Misc (£12.20 - Initial -personal Hygiene)- 08/09/2024 to 07/10/2024) (DD) (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – September 2024 £1,070.51 Easy Clean cleaning services -reference 23591 £384.00- Swift Fire & safety -Fire Alarm Annual monitoring & intruder Alarm monitoring charge £312.00 -Swift Fire & Safety -programming & commissioning Intruder Alarms £92.77 -workwear -safety shoes, Hi Vis safety padded jacket, Hi Vis safety trousers, safety gloves (pack of 24) £13.99 – pack of 5 Kentucky mop heads £56.38 -pack of 18 blue paper, pack of 12 Tork mini jumbo toilet paper £42.52 -paper towel dispenser & pack of 2400 paper towels Category: Services: Utilities (£247.11 - Smartest Energy. Electricity -from 01/09/2024 -30/09/2024) (DD) (£57.98 - British Gas -Gas lite charges -30/08/2024 to 29/092024) (DD) 56.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (41.02 -O2-clerks mobile phone) (£677.00 -Council tax for unit 2&3) -October 2024 (£449.00 -Council tax for Pyramid Community Centre)-October 2024 (£424.77 -Hiscox monthly insurance fee) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 56.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£4.49, Lidl -£4.14 cleaning items, Asda-£4.20 -cleaning items = Total amount payable £23.82 (PAID)
57	Correspondences
58	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
59	The date of the next meeting – to be held on Tuesday 26th November 2024 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.