



BRETTON PARISH COUNCIL

Chairperson

Councillor Richard Strangward
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Clerk to the Council

Sylvia Radouani
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Agenda for Parish Council Meeting to be held on Tuesday 24th September 2024 starting at

19.30 Please note that this will be held at Unit 3, Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum	
27	Apologies for absence, acceptance of Apologies & noting of resignations received.	
28	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
29	To Approve Minutes of the last meeting held on 23rd July 2024 (24-02)	
30	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>	
31	Election of Chairperson	
32	Declaration of Acceptance of Office for Chairperson	
33	Election of Vice Chairperson	
34	Reports from Committees and Representatives	
	34.1	Finance meeting scheduled for 3 rd September 2024 -cancelled
	34.2	Planning & Environmental Meeting scheduled for 10 th September 2024 – not quorate.
	34.3	Bretton Community Festival held on 11 th September 2024
35	To Receive Written Reports from City Councillors – Discussion for questions only	
36	To discuss Bulky Waste of 17th August 2024	
	36.1	Evaluation of the session
	36.2	Discuss the Risk Assessment & Method Statement
37	To discuss the Bretton Parish Council Festival Committee	
38	To discuss Youth Provision	
39	To discuss green open spaces and ground keepers	
40	To discuss recruitment for the Parish Council	

41.1 Category: Staffing Expenditure:

(£7,543.98 salaries for July 2024 *monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and 2 lengthsman*).

(£6,672.45 salaries for August 2024 *monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and 2 lengthsman*).

(£93.94 -B&CE Pensions contributions for July 2024)

(£1,310.50 -LGPS & B&CE Pensions contributions for July / August 2024)

(1,151.25 - LGPS & B&CE Pensions contributions for August 2024)

(£1,850.32-HMRC/PAYE NI -Month 4)

(£1,578.09 -HMRC/PAYE-NI -Month 5)

Category: Services: Misc

(£50.68 bank charges for 29/6/2024 to 08/6/2024)

(£29.28 -bank charges for 03/08/2024 to 30/08/2024)

(£138.00 HR services – August 2024)

(£138.00 HR services – September 2024)

(£80.40-payroll for July 2024)

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(£1,944.14- July 2024 bulky waste service)

(£253.44 -St Johns Ambulance for festival)

(£1,467.80 Solicitors)

(£100.00 -Vikings for festival)

(£30.00 -fixed security lock)

£2,375.00 rent for units 2&3 29/09/2024 to 24/12/2024

£870.00 -publication of Bretton Gazette

£842.40 -distribution of Bretton Gazette

Category: Services: Utilities

(£156.82- Haven Power /Drax – electricity for 1/07/2024 to 31/07/2024) (DD)

(£144.57- Haven Power /Drax – electricity for 1/08/2024 to 31/08/2024) (DD)

(£78.59-Wave -19/4/2024 to 18/07/2024)

41.2 Community Centre

Category: Services: Misc

(£12.20 - Initial -personal Hygiene)- 07/08/2024 to 07/09/2024) (DD)

(£12.20 - Initial -personal Hygiene)- 08/09/2024 to 07/10/2024) (DD)

(£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) -August 2024

(£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) – September 2024

(£31.98 -100 refuse bags for Lengthsman)

(£1,070.51 Easy Clean cleaning services -reference 23419)

(£28.79--5 litre floor cleaner, pack of 12 elbow grease)

(£30.98 -heavy duty black bags and pack of 12 Tork mini jumbo toilet paper)

(£80.00-supply and installation of 2 new taps / amended another tap)

(£16.45 -tin of rustins satin black 1L paint)

£1,070.51 Easy Clean cleaning services -reference 23502

£67.95-100 blue refuse bags, 36 packs of toilet sheet

£16.64 -50 large refuse bags

£42.00 -pack of 5 white buffing pads

Category: Services: Utilities

(£316.00 - Smartest Energy. Electricity -from 01/06/2024 -30/06/2024) (DD)

(£13.09 - British Gas -Gas lite charges -28/06/2024 to 30/07/2024) (DD)

(£12.65 - British Gas -Gas lite charges -30/07/2024 to 30/08/2024) (DD)

(£236.20-Wave -19/4/2024 to 18/07/2024)

41.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit

(£49.25 - O2 -Clerks Mobile phone)

(40.54 -O2-clerks mobile phone)

(£677.00 -Council tax for unit 2&3) -August 2024

(£449.00 -Council tax for Pyramid Community Centre) -August 2024

(£677.00 -Council tax for unit 2&3) -September 2024

(£449.00 -Council tax for Pyramid Community Centre)-September 2024

(£424.77 -Hiscox monthly insurance fee)

	<i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 41.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£19.39, Adobe Illustrator -£21.98, Zoom -£31.18 = (15.59 x2).Microsoft –£49.44 =(24.72 x2),Amazon Prime (annual fee) -£114.00, Van rental for festival - £80.00. Total amount payable £325.98 (PAID) Interflora- £49.50, Canva -£10.99, Epson subscription -£10.69, Adobe Illustrator -£21.98, Zoom-£15.59, Microsoft -£24.72 = Total amount payable £133.47 (PAID)
42	Correspondences
43	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
44	The date of the next meeting – to be held on Tuesday 22nd October 2024 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.