



BRETTON PARISH COUNCIL

Chairperson

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Agenda for Parish Council Meeting to be held on Tuesday 23rd July 2024 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
15	Apologies for absence, acceptance of Apologies & noting of resignations received.
16	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
17	To Approve Minutes of the last meeting held on 25th June 2024 (24-01)
18	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
19	Reports from Committees and Representatives
	19.1 Finance meeting scheduled for 2 nd July 2024 - cancelled
	19.2 General Purpose meeting scheduled for 8 th July 2024 - cancelled
	19.3 Planning & Environmental Meeting scheduled for 9 th July 2024 – not quorate.
	19.4 Bretton Community Festival held on 3rd July 2024
20	To Receive Written Reports from City Councillors – Discussion for questions only
21	To discuss Bulky Waste of 20th July 2024
	21.1 Evaluation of the session
	21.2 Discuss the Risk Assessment & Method Statement
22	Parish Council overview of the Bretton Community Festival on Saturday 13th July 2024

23	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 23.1 Category: Staffing Expenditure: (£6,416.98 salaries for June 2024 <i>monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and 2 lengthsmen</i>). (£1,115.37 -LGPS & B&CE Pensions contributions for June 2024) (£1,447.42-HMRC/PAYE NI -Month 3) Category: Services: Misc (£30.33 bank charges for 1/6/2024 to 28/6/2024) (£138.00 HR services – July 2024) (£80.40-payroll for June 2024) (£664.80 -BE furniture -8, 6-seater picnic benches for festival) (£792.00 -Enviro -loos – 6 single & 2 disabled portable loss for festival) (£155.00-tapped Mobile bars) (£660.00 -circus entertainment for festival) (£325.00 -Punch & Judy for festival) (£350.00-DJ /Compare for festival) (£2,615.00-soft inflatables for festival) (£1,800.00 -Impact stages/ sounding engineer) £191.77 -festival costs -water, float, printing for large maps) (£6,247.49 -Traffic Management Officers for the festival) (£652.50 -HLS security for festival) £288.00 -PPL/PRS Annual License £372.00 -Airway group -aircon servicing £45.00 -Fire equipment for festival Category: Services: Utilities (£147.80- Haven Power /Drax – electricity for 1/06/2024 to 30/06/2024) (DD) 23.2 Community Centre Category: Services: Misc (£11.52 - Initial -personal Hygiene)- 08/7/2024 to 07/8/2024) (DD) (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) £31.98 -100 refuse bags for lengthsmen £1,070.51 Easy Clean cleaning services -reference 23312 Category: Services: Utilities (£316.00 - Smartest Energy. Electricity -from 01/06/2024 -30/06/2024) (DD) (£27.82 - British Gas -Gas lite charges -30/05/24 to 28/06/2024) (DD) 23.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£40.54 - O2 -Clerks Mobile phone) (£677.00 -Council tax for unit 2&3) (£449.00 -Council tax for Pyramid Community Centre) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 23.4 Payments made by Government Preferment Card: Canva -£10.99, Epson subscription -£28.70, and Adobe Illustrator -£21.98. total amount payable £61.67
24	Correspondences
25	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
26	The date of the next meeting – to be held on Tuesday 24th September 2024 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.