



BRETTON PARISH COUNCIL

Chairperson

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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 25th June 2024 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
1	Apologies for absence, acceptance of Apologies & noting of resignations received.
2	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
3	To Approve Minutes of the last meeting held on 23rd April 2024 (23-09)
4	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
5	Reports from Committees and Representatives
	5.1 General Purpose meeting was cancelled due to meeting not quorate
	5.2 Planning & Environmental Meeting held on 11 th May 2024
	5.3 Bretton Community Festival held on 12 th May 2024
6	To Receive Written Reports from City Councillors – Discussion for questions only
7	To discuss Bulky Waste of 15th June 2024
	7.1 Evaluation of the session
8	To review Bretton Environmental Policy for approval
9	To discuss the logistics of the festival arrangements
	9.1 Volunteers
	9.2 Task allocation
10	To discuss communication to Parish Councillors

11	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 111.1 Category: Staffing Expenditure: (£7,348.82 salaries for May 2024 monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and 2 lengthsmen). (£1,332.82 -LGPS & B&CE Pensions contributions for May 2024) (£1,883.73-HMRC/PAYE NI -Month 2) Category: Services: Misc (£42.69 bank charges for 29/03/2024 to 03/05/2024) (£32.99 bank charges for 04/5/2024 to 31/05/2024) (£138.00 HR services – June 2024) (£80.40-payroll for May 2024) £306.00 -Intruder Alarm 6 monthly service & Fire Alarm 6 monthly service £2,375.00 Perlow Estate quarterly rent for units 2&3 -24/6/2024 to 28/9/2024 Category: Services: Utilities (£167.23- Haven Power /Drax – electricity for 1/05/2024 to 31/05/2024) (DD) 11.2 Community Centre Category: Services: Misc (£11.52 - Initial -personal Hygiene)- 08/6/2024 to 07/7/2024) (£162.89 -Broadband and telephone - Community centre & office Phone & broadband monthly fee) £1,070.51 Easy Clean cleaning services -reference 23202 £182.18 -50 blue refuse bags, DIY supplies, 20 hi viz vests, work shirt for Lengthsman. £306.00 -Intruder Alarm 6 monthly service & Fire Alarm 6 monthly service Category: Services: Utilities (£316.00 - Smartest Energy. Electricity -from 01/05/2024 -31/05/2024) (DD) (£28.32 - British Gas -Gas lite charges -1/05/24 to 30/05/2024) (DD) 11.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£40.54 - O2 -Clerks Mobile phone) (£677 -Council tax for unit 2&3) (£449.00 -Council tax for Pyramid Community Centre) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 11.4 Payments made by Government Preferment Card: Canva -£10.99, Zoom -£15.59 (x2) = £31.18, Microsoft - £24.72(x2) = £49.44, Clout next (internet website yearly subscription -£119.98, Epson subscription -£2.80, Lidl -£2.07 and Adobe Illustrator -£21.98. total amount payable £238.44
12	Correspondences
13	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
14	The date of the next meeting – to be held on Tuesday 23rd July 2024 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.