



BRETTON PARISH COUNCIL

Chairperson

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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 26th March 2024 starting at 19.30

Please note that this will be held at Unit 3, Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
114	Apologies for absence, acceptance of Apologies & noting of resignations received.
115	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
116	To Approve Minutes of the last meeting held on 27th February 2024 (23-07)
117	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
118	Reports from Committees and Representatives
	118.1 Finance meeting was cancelled due to insufficient agenda items
	118.2 General Purpose meeting was cancelled due to insufficient agenda items
	118.3 Planning & Environmental Meeting held on 12 th March 2024
	118.4 Bretton Community Festival held on 13 th March 2024
119	To Receive Written Reports from City Councillors – Discussion for questions only
120	To discuss Bulky Waste of 16th March 2024
	120.1 Evaluation of the session
121	To discuss Meet & Greet Parish Councillors session.
	121.1 Select an appropriate date & venue
	121.2 Councillors' allocation for the session
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
122	Rent review for units 2 & 3, Pyramid Shopping Centre -<i>standing agenda item</i>
123	To discuss Staff matters
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

124	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 124.1 Category: Staffing Expenditure: (£6,537.29 salaries for February 2024 <i>monthly which represents payment for the Clerk, Caretaker, Parish Council Assistant and 2 lengthsman</i>). (£1,22.43 -LGPS & B&CE Pensions contributions for February 2024) (£1,744.37-HMRC/PAYE NI -Month 11) Category: Services: Misc (£35.50 bank charges for 3/02/2024 to 01/03/2024) (£138.00 HR services – March 2024) £673.92 -Scribe yearly subscription £37.48 -cleaning products, 12 bottles cleaning spray and (2) 5litre bottle of lemon floor cleaning, £3,000.39 quarterly-rent from 25/3/2024 to 23rd June 2024 and yearly insurance £1,200.00 -Grant payment for Bretton Community preschool (approved at Full Council 27/2/2024) £67.00-payroll for February 2024 £842.40 -distribution of the Bretton gazette £870.00 -production of Bretton gazette Category: Services: Utilities (£200.60- Haven Power /Drax – electricity for 1/02/2024 to 29/02/2024) (DD) 124.2 Community Centre Category: Services: Misc (£11.52 - Initial -personal Hygiene)- March 2024) (£147.38 -BT – Community centre & office Phone & broadband monthly fee) £559.18 -electricity works -labour & materials to replace 3 no faulty 600x600 ceiling light. 2 non-emergency type and 1x light standard. Replace single socket metal clad hall. Reinstate, clean main ceiling light, and replace light tubes supplied by client. £163.16-labour and materials to replace faulty cooker switch and replace faulty switch in toilet £983.93 March 2024 Easy Clean cleaning services Category: Services: Utilities £411.00 - Smartest Energy. Electricity -from 01/02/2024 -29/02/2024) (DD) (£382.24 - British Gas -Gas charges -15/01/24 to 14/02/2024) (DD) 124.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£38.65 - O2 -Clerks Mobile phone) -February 2024 (£403.24 -Hiscox monthly Insurance / liability payment) – March 2024) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 124.4 Payments made by Government Preferment Card: Canva -£10.99, Zoom -£15.59, Microsoft -£24.72, Cloud next (website yearly) -£132.00, B&Q (DIY items) -£87.58, took items back – refund of £16.11, Asda (cleaning products -£18.60. total amount payable £273.37
125	Correspondences
126	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
127	The date of the next meeting – to be held on Tuesday 23rd April 2024 at 7.30 p.m. Unit 3, Pyramid Shopping Centre.