



BRETTON PARISH COUNCIL

Chairperson

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Agenda for Parish Council Meeting to be held on Tuesday 23rd 2024 starting at 19.30 Please

note that this will be held at Pyramid Community Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
85	Apologies for absence, acceptance of Apologies & noting of resignations received.
86	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
87	To Approve Minutes of the last meeting held on 28th November 2023 (23-05)
88	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
89	To Co-Opt new Councillor for Bretton
90	Reports from Committees and Representatives
	90.1 Finance meeting was cancelled due to insufficient agenda items
	90.2 Planning & Environmental Meeting held on 9 th January 2024
	90.3 Bretton Community Festival held on 10 th January 2024
91	To Receive Written Reports from City Councillors – Discussion for questions only
92	To discuss Bulky Waste of 16th December 2023 and 20th January 2024
	92.1 Evaluation of the session – 16 th December 2023
	92.2 Evaluation of the session – 20 th January 2024
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
93	Rent review for units 2 & 3, Pyramid Shopping Centre
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

941.1 Category: Staffing Expenditure:

(£6,288.26 salaries for November 2023 monthly which represents payment for the Clerk, caretaker, parish Assistant and 2 lengthsman)

(£7,853.93 salaries for December 2023 monthly which represents payment for the Clerk, caretaker, parish Assistant and 2 lengthsman). The amount included backpay.

(£2,095.49 Pensions Contributions – LGPS & B&CE- November /December 2023)

(£88.36 -B&CE Pensions contributions for December 2023)

(£1,984.68-HMRC/PAYE NI -Month 8)

Category: Services: Misc

(£138.00 HR services – December 2023)

(£1,695.06 -bulky waste for 21/10/2023)

(£2,375.00-quarterly rent for unit 2/3 from 25/12/2023 to 24/3/2024)

(£67.00 -payroll services -November 2023)

(£842.40 -Bretton gazette distribution)

(£873.60 -Publication of Bretton gazette)

(£20.00 -awards voucher for Queens Katherine School)

(£52.63 -cleaning products, refuse sacks, Hoover accessories)

(£30.45 bank charges for 04/11/2023 to 01/12/2023)

(£138.00 HR services – January 2024)

(£136.80 – Powerheart G5 pack of 2 adult's defibrillators)

£1,695.06 -bulky waste for 18/11/2023

£1,695.06 -bulky waste for 16/12/2023

£45.48 -Peterborough Office Supplies pack of 2x5 realms of paper

Category: Services: Utilities

(189.26 - Haven Power /Drax – electricity for 1/11/2023 to 30/11/2023) (DD)

(£175.48 - Haven Power /Drax – electricity for 1/12/2023 to 31/12/2023) (DD)

94.2 Community Centre**Category: Services: Misc**

(£11.52 -Initial -personal Hygiene)- December 2023)

(£11.52 - Initial -personal Hygiene)- January 2024)

(£983.93 -November 2023 Easy Clean cleaning services)

(£983.93 -December 2023 Easy Clean cleaning services)

(£122.04 -Business Watch batteries for CCTV system)

(£32.99 -DIY items for community centre- paint and silicone fix)

£983.93 -January 2024 Easy Clean cleaning services

£1,097.00- remedial works, fire extinguishers replacements, warning signs and disposal of old equipment.

£231.72 -replacement borrow wheels

£34.65 -jumbo pack of 12 toilets roll paper

Category: Services: Utilities

(£411.00 - Smartest Energy. Gas -from 1/11/2023 -30/11/2023)

(£411.00 - Smartest Energy. Gas -from 1/12/2023 -31/12/2023)

(£129.76-British Gas -Gas charges -14/10/23 to 14/11/2023) (DD)

(£304.60 - British Gas -Gas charges -15/11/23 to 14/12/2023) (DD)

94.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit

(£40.09 -O2 -Clerks Mobile phone) -November 2023)

(£38.65 - O2 -Clerks Mobile phone) -December 2023

(£403.24 -Hiscox monthly Insurance / liability payment) – December 2023

(£616.00 business rates (office) – December 2023)

(£449.00 Business Rates (community centre) – November 2023)

(£616.00 business rates (office) – January 2024)

(£449.00 Business Rates (community centre) – January 2024)

[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed

94.4 Payments made by Government Preferment Card:

Canva -£10.99, Zoom (oct/nov) -£31.18, Microsoft (oct/nov) -£49.44, Asda /cleaning products= £42.55, Tesco & lidl – cleaning products -£11.39 and wreath for remembrance Sunday - £25.00, cobbler, batteries for shutters remote control. Total payment = £180.55 -paid

Canva -£10.99, Zoom -£15.59, Microsoft -£24.72, Asda -£7.36 cleaning products and AVG renewal = £104.00.

95	Correspondences
96	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
97	The date of the next meeting – to be held on Tuesday 27th February 2024 at 7.30 p.m. Pyramid Community Centre.