



BRETTON PARISH COUNCIL

Chairperson

Councillor Richard Strangward
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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 26th September 2023 starting at

19.30 Please note that this will be held at Unit 3 Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
30	Apologies for absence, acceptance of Apologies & noting of resignations received.
31	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
32	To Approve Minutes of the last meeting held on 25th July 2023 (23-02)
33	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
34	To Co-Opt two new Councillor for North & South Bretton
35	Reports from Committees and Representatives
	35.1 Finance Meeting held on 5 th September 2023
	35.2 Planning & Environmental Meeting held on 12 th September 2023
	35.3 Bretton Community Festival held on 13 th September 2023
36	To Receive Written Reports from City Councillors – Discussion for questions only
37	To discuss Bulky Waste of 19th August 2023 and 15th September 2023
	37.1 Evaluation of the session – 19 th August 2023
	37.2 Evaluation of the session – 15 th September 2023
38	Bretton Community Festival 2024
	38.1 Select Parish Councillors to join the festival committee
39	To discuss Meet & Greet Parish Councillors session on 9th September 2023
	39.1 Session Evaluation – 9 th September 2023
	39.2 Select Parish Councillors for 11 th November 2023 session
	39.3 Select Venue /Time for 11 th November 2023 session
40	To discuss marking the Remembrance Sunday on 12th November 2023
41	To consider what plans PCC have regarding the provision of power for electric cars in Bretton
42	To discuss the aspects of the Local Plan
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
43	To discuss Staff Matters
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting

44	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 44.1 Category: Staffing Expenditure: (£5,682.77 salaries for August 2023 <i>monthly which represents payment for the Clerk, caretaker, and lengthsman</i>) (£2,804.41 Pensions Contributions - B&CE & LGPS -July / August, September 2023) (£1,930.24-HMRC/PAYE NI -Month 4) (£2,066.62 -HMRC/PAYE NI -Month 5) Category: Services: Misc (£138.00-HR services – July 2023) (£138.00-HR services – September 2023) (£1,695.06 -bulky waste service for 19/08/2023) (£60.00 -Payroll services for July 2023) (£27.89 -Activewear staff HI Vis Works clothing) (£288.00 -PPL & PRS yearly subscription) (£16.98-stationary) (£842.40 -Bretton Gazette leaflet distribution) £1,242.00 Bretton Gazette publication £29.39 – stationary £24.65 – IT equipment /laptop cable £756.00 -PKF-External Auditors for 2022 -2023 £2,375.00-rent unit 2/3 2,375.00 -29/09/2023 to 24/12/2023 Category: Services: Utilities (139.50 - Haven Power /Drax – electricity for 1/07/2023 to 31/7/2023) (DD) (153.33 - Haven Power /Drax – electricity for 1/08/2023 to 31/8/2023) (DD) (£90.41 -Wave -02/04/2023-18/07/2023) 44.2 Community Centre Category: Services: Misc (£21.74 -Initial -personal Hygiene)- July & August 2023) (£983.93 -August 2023 Easy Clean cleaning services) (£14.98 -DIY supplies for community centre) (£11.02 works trousers for Lengthsman) (£28.68 -4 strip lights) (£19.99 -cleaning material) (£16.49 -pack of 24 rubber work safety gloves) (£19.98 -pack of 50 bungee cords) £66.78 -pack of 24 tork mini toilet rolls £983.93 -September 2023 Easy Clean cleaning services £81.36 -2 battery for Alarm systems Category: Services: Utilities (£256.00 -Smartest Energy. Gas -from 1/07/2023 -31/07/2023) (£256.00 - Smartest Energy. Gas -from 1/08/2023 -31/08/2023) (£25.23 - British Gas -Gas charges -15/6/23 to 11/07/2023) (DD) (£30.83-British Gas -Gas charges -12/7/23 to 13/08/2023) (DD) (£209.77 -Wave -02/04/2023 to 18/07/2023) 44.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£38.65.- O2 - Clerks Mobile phone) -July 2023 (£38.65 -O2 -Clerks Mobile phone) -August 2023 (£403.37 -Hiscox monthly Insurance / liability payment) – September 2023 (£616.00 business rates (office) -August 2023 (£616.00 business rates (office) – September 2023 (£449.00 Business Rates (community centre) – August 2023 (£221.24 Business Rates (community centre) – September 2023 []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 44.4 Payments made by Government Preferment Card: Canva -£10.99, Amazon -£12.00, Kall Kwik Printing £53.40, Van hire for festival -£65.00, and cleaning products from Asda = £4.00 = Total payment =£145.39 Microsoft =£22.56 X2 = £45.12, Zoom -£15.59 X2 = 31.18, Canva -£10.99, = Total payment = £87.29
45	Correspondences
46	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
47	The date of the next meeting – to be held on Tuesday 24th October 2023 at 7.30 p.m. Unit 3 Pyramid Shopping Centre.