



BRETTON PARISH COUNCIL

Chairperson

Councillor Richard Strangward
87 Tirrington
South Bretton
Peterborough
PE3 9XT
Tel: 01733 263019

Clerk to the Council

Sylvia Radouani
Unit 2, Parish Offices
Bretton
Peterborough
PE3 8NY
Tel: 01733 263019

parishoffice@brettonparishcouncil.onmicrosoft.com

Agenda for Parish Council Meeting to be held on Tuesday 25th July 2023 starting at 19.30

Please note that this will be held at Unit 3 Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum	
14	Apologies for absence, acceptance of Apologies & noting of resignations received.	
15	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
16	To Approve Minutes of the last meeting held on 27th June (23-01)	
17	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>	
18	To Co-Opt a new Councillor for North Bretton	
19	Reports from Committees and Representatives	
	19.1	Finance Meeting due to be held on 4 th July 2023 was cancelled due to insufficient items to cover
	19.2	General Purpose Meeting to be held on 10 th July 2023 was cancelled due to insufficient items to cover.
	19.3	Planning & Environmental Meeting to be held 11 th July 2023 was cancelled due to unforeseen circumstances.
20	To Receive Written Reports from City Councillors – Discussion for questions only	
21	To discuss Bulky Waste of 15th July 2023.	
	21.1	Evaluation of the session
22	Bretton Community Festival	
	22.1	Parish Councillors Evaluation of the day
23	To discuss Meet & Greet Parish Councillors session on 8th July 2023	
	23.1	Session Evaluation
	23.2	Select Parish Councillors for 9th September 2023 session
24	Youth Activities in Ellindon and Adderley	
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting	
25	To discuss Staff Matters	
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting	

26	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 26.1 Category: Staffing Expenditure: (£5,659.83 salaries for June 2023 <i>monthly which represents payment for the Clerk, caretaker, and lengthsman</i>) (£1,404.68 Pensions Contributions - B&CE & LGPS -June 2023) (£2,067.02-HMRC/PAYE NI -Month 3) Category: Services: Misc (£138.00-HR services) (£850.00-impact stages for festival) (£900.00 -sounding system for festival) (£350.00 -DJ/compare) (630.00-circus act for festival) (£652.50 - five security guards for festival) (£325.00 festival 2023 costs, various entertainment) (£47.50 -redemption of bar tokens for festival) (£5,531.00- Highways maintenance service for festival) (£157.58 -festival costs-float, drinking water and sandwiches) (£842.34 -BT -office and Community centre) £750.00-Internal Audit fee £221.76 -SJA support of 4 staff at festival 2023 £1,695.06 -bulky waste service for 15/07/2023 £60.00 -Payroll services for June 2023 £449.75 -festival cost -supply of 9 bins £372.00 -Air Con yearly servicing £22.74-stationary -box of 5 reams paper £27.84 -box of 200 extra strong refuse bags £40.00 -hiring library for Meet & Greet session on 8/07/2023 Category: Services: Utilities (£165.78 - Haven Power /Drax – electricity for 1/06/2023 to 30/6/2023) (DD) 26.2 Community Centre Category: Services: Misc (£10.87 -Initial -personal Hygiene) £983.93 -June 2023 Easy Clean cleaning services £15.36 -750ml Johnstone woodcare clear varnish £42.00 -pack of 5 white buffing pads Category: Services: Utilities (£256.00 -Smartest Energy. Gas bill was £90.59 -21/06/2023 to 30/06/2023. £165.41 credit) (£248.04 -Haven Power /Drax – electricity for 1/06/2023 to 30/06/2023) (DD) (£25.23-British Gas -Gas charges -14/6/2023 to 11/07/2023) (DD) 26.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£39.13.- O2 - Clerks Mobile phone). (£616.00 business rates (office) (£449.00 Business Rates (community centre) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 26.4 Payments made by Government Preferment Card: Zoom = £15.59, Microsoft - £26.55, Canva -£10.99 and Amazon Prime yearly subscription £96.00, Printing of 8 maps various sizes for festival 2023 -£45.89 and cleaning products from Asda = £9.30 = Total payment =£204.32
27	Correspondences
28	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
29	The date of the next meeting – to be held on Tuesday 26th September 2023 at 7.30 p.m. Unit 3 Pyramid Shopping Centre.