



BRETTON PARISH COUNCIL

Chairperson

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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 27th June 2023 starting at 19.30

Please note that this will be held at Unit 3 Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum	
1	Apologies for absence, acceptance of Apologies & noting of resignations received.	
2	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
3	To Approve Minutes of the last meeting held on 25th April (22-09)	
4	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>	
5	Reports from Committees and Representatives	
	5.1	General Purpose Meeting due to be held on 12 th June 2023 was cancelled due to insufficient items to cover
	5.2	Planning & Environmental Meeting held on 13 th June 2023
	5.3	Bretton Community Festival (BCF) Meeting held on 14 th June 2023
	5.4	Bretton Community Festival (BCF) Meeting held on 20 th June 2023
6	To Receive Written Reports from City Councillors – Discussion for questions only	
7	To discuss Bulky Waste of 17th June 2023.	
	7.1	Evaluation of the session
8	Internal Audit Review	
	8.1	To review, discuss and approve - Annual Internal Audit Report 2022 /23
	8.2	To review, discuss and approve – Section 1 – Annual Governance Statement 2022/23
	8.3	To review, discuss and approve – Section 2 – Accounting Statements 2022/23
9	Bretton Community Festival -Volunteers Requirements	

10	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 10.1 Category: Staffing Expenditure: (£5,726.28 salaries for May 2023 <i>monthly which represents payment for the Clerk, caretaker, and lengthsman</i>) (£1,256.81 Pensions Contributions - B&CE & LGPS -May 2023) (£2,035.73 -HMRC/PAYE NI -Month 2) Category: Services: Misc (31.79- Natwest bank charges) (£138.00-HR services) (£842.40-leaflet distribution for Bretton Gazette) (£1,350.00 -Bourne Fun soft inflatables for festival 2023) (£1,305.00-Outdoor Education Company /climbing wall and laser tag) £107.59 stationary -20 storage boxes, pack of 50 suspension files with tabs, pack of 10 badge pouches, £231.00 -Old Court Electrical PAT testing £2,375.00 -Perlows Estates - rent for unit 2/3 from 24/06/2023 to 28/09/2023 £1,695.06 -bulky waste service for 20/05/2023 £1,695.06 -bulky waste service for 17/06/2023 £60.00 -Payroll services for May 2023 £870.00 -Europress /printers for Bretton Gazette £619.00 -portable loos for festival Category: Services: Utilities (£166.26 - Haven Power /Drax – electricity for 1/05/2023 to 31/5/2023) (DD) 10.2 Community Centre Category: Services: Misc (£10.87 -Initial -personal Hygiene) £30.97 -staff work clothing for lengthsman £4.89 -Hazzard yellow paint for pyramid steps £174.00 -Dalrod Drainage Solutions -unblock drains in May 2023 £983.93 -May 2023 Easy Clean cleaning services £118.50-Old Court Electrical PAT testing Category: Services: Utilities (£429.50 -Haven Power /Drax – electricity for 1/05/2023 to 31/5/2023) (DD) (£65.27British Gas -Gas charges -15/4023 to 13/05/2023) (DD) (£35.68-British Gas -Gas charges -14/5023 to 14/06/2023) (DD) 10.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£38.65 - O2 - Clerks Mobile phone). (£616.00 business rates (office) (£449.00 Business Rates (community centre) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 10.4 Payments made by Government Preferment Card: Zoom = £15.59 x2=£31.18, Microsoft - £11.28 x 2 = £22.56,, Canva -£10.99 and Cloud Next (website domain yearly payment of £119.98 and cleaning products from Asda = £7.50 = Total payment =£192.21
11	Correspondences
12	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
13	The date of the next meeting – to be held on Tuesday 25th July 2023 at 7.30 p.m. Unit 3 Pyramid Shopping Centre.