



BRETTON PARISH COUNCIL

Chairperson

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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 25th April 2023 starting at 19.30

Please note that this will be held at Unit 3 Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
132	Apologies for absence, acceptance of Apologies & noting of resignations received.
133	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
134	To Approve Minutes of the last meeting held on 28th March 2023 (22-08)
135	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
136	Reports from Committees and Representatives
	136.1 General Purpose Meeting due to be held on 10 th April 2023 was cancelled due to bank holiday
	136.2 Planning & Environmental Meeting held on 11 th April 2023
	136.3 Bretton Community Festival (BCF) Meeting held on 12 th April 2023
137	To Receive Written Reports from City Councillors – Discussion for questions only
138	To discuss Bulky Waste of 15th April 2023.
	138.1 Evaluation of the session
139	To discuss Meet & Greet Parish Councillors session for 13th May 2023
	124.1 Select Parish Councillors for 13 th May 2023 session
140	To discuss the arrangements for King Charles III Coronation in May 2023 - <i>standing agenda item</i>
141	To discuss / review service providers for Internet /Telephone system for Parish Office / Pyramid Community Centre. Standing agenda item
142	To discuss and agree to CAPALC services for 1st April 2023 to 31st March 2024
143	To discuss Police Engagement session for Saturday 27th May 2023
	143.1 To discuss arrangements for the session -11am to 12.30pm
	143.2 Select Parish Councillors for the session
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
144	To discuss Staff Matters
	144.1 Approval and Adopt Employee Contract & Employee Handbook documentation
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.

145	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 145.1 Category: Staffing Expenditure: (4,233.41 salaries – March 2023 fortnightly / monthly which represents payment for the Clerk, caretaker, & lengthsman) (£81.87 Pensions Contributions - B&CE March 2023 (£2,094.590 -PAYE Month 12 contributions) £162.50 -payroll -March 2023 Category: Services: Misc (£32.44 -bank charges -4/3/2023 to 31/03/2023) (£120.00 -New desktop PC supplied and installed -Dell OptiPlex i5 SFF) (£279.00-SLCC-annual membership) (£138.00 -payment for HR services) £898.56 -Easy Clean for March 2023 £18.08 -stationary Category: Services: Utilities (£174.43 -Drax electricity -01/3/2023 to 31/3/2023) (DD) £50.44 -Wave 145.2 Community Centre: Category: Services: Misc £81.36 -Business Watch -change of battery on alarm system £116.50 -5 litre floor polish, weedkiller, varnish, pack of 12 mini jumbo toilet rolls, and duct tape Category: Services: Utilities (£188.24 -Drax electricity -01/3/2023 to 31/3/2023) (DD) (Initial – Personal hygiene -£10.87 for 7/4/2023 -07/05/2023) £242.04 -Wave 145.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£34.09 -Clerks Mobile phone -March 2023) (£450.00-Rates for community Centre) (£612.41 -Rates for Unit 2&3) (£709.51 -BT -phone & broadband system for office /Pyramid Centre -1/4/2023 to 30/06/2023) [Jdenotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 145.4 Payments made by Government Prefferment Card (£10.99-Canva payment, £15.59- Zoom, £26.99- Asda -packs of AA batteries, cleaning products and Microsoft software -£11.28. GenPower -lawn mower battery =£87.99. Total amount payable is £152.84 -April 2023).
146	Correspondences
147	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
148	The date of the next meeting – to be held on Tuesday 23rd May 2023 at 7.30pm. Unit 3 Pyramid Shopping Centre.