



BRETTON PARISH COUNCIL

Chairperson

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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 28th March 2023 starting at

19.30 Please note that this will be held at Unit 3 Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
117	Apologies for absence, acceptance of Apologies & noting of resignations received.
118	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
119	To Approve Minutes of the last meeting held on 28th February 2023 (22-07)
120	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
121	Reports from Committees and Representatives
	121.1 Finance meeting held on 7 th March 2023
	121.2 Bretton Community Festival (BCF) Meeting held on 9 th March 2023
	121.3 General Purpose Meeting due to be held on 13 th March 2023 was cancelled. Committee not quorate
	121.4 Planning & Environmental Meeting held on 14 th March 2023
122	To Receive Written Reports from City Councillors – Discussion for questions only
123	To discuss Bulky Waste of 18th March 2023.
	123.1 Evaluation of the session
124	To discuss Meet & Greet Parish Councillors session
	124.1 Evaluation of the session
	124.2 Select Parish Councillors for 13th May 2023 session
125	To discuss the arrangements for King Charles III Coronation in May 2023 - standing agenda item
126	To discuss / review service providers for Internet /Telephone system for Parish Office / Pyramid Community Centre
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
127	To discuss Staff Matters
	127.1 Parish Councillors social media - Facebook / WhatsApp
	127.2 Way Forward for Parish Council
	127.3 Bretton Parish Council Assistant update
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.

128	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 128.1 Category: Staffing Expenditure: (4,981.82 salaries – February & March 2023 fortnightly / monthly which represents payment for the Clerk, caretaker, & lengthsman) (£1,279.90 Pensions Contributions - B&CE & LGPS – February& March 2023 (£1,756.90 -PAYE Month 11 contributions) £162.50 -payroll -February 2023 Category: Services: Misc (£898.56 -Easy Clean for February 2023) (£100.00 -deposit for stage hire for festival) (£435.00 -deposit for climbing wall and laser tag) (£25.55 -bank charges -4/2/2023 to 3/03/2023) £3,367.06 -quarterly rent for unit 2/3 -25/03/2023 to 23/6/2023 = £2,375.00 including DWK brickwork ground works -£910.02 and E-ON electricity =£82.04 £40.00 -hire meeting room at Library for Meet & Greet session on 11th March 2023 £23.60 -stationary Category: Services: Utilities (£165.29 -Drax electricity -0/2/2023 to 28/2/2023) (DD) (Initial – Personal hygiene -£10.87 for 8/3/2023 -07/04/2023) 128.2 Community Centre: Category: Services: Misc £47.37 -Hereward Stationers -box of 200 extra strong bags and pack of 500 sheet (5 reams of paper). £29.23 -Vikings 5 litre floor cleaner for polished floors £14.28 -2 strip light bulbs fittings for community centre £108.39 -pack of 2, 5litre antibacterial liquid soap, pack of 5 Kentucky mop heads, gardening equipment. Category: Services: Utilities (£155.02 -Drax electricity -01/2/2023 to 28/2/2023) (DD) 128.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£34.09 -Clerks Mobile phone -February 2023) (£450.00-Rates for community Centre) (£612.41 -Rates for Unit 2&3) []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 128.4 Payments made by Government Prefferment Card (£10.99-Canva payment, £28.78- Zoom, £7.00 -packs of AA batteries and Microsoft software - £11.28. Total amount payable is £121.86 February / March 2023).
129	Correspondences
130	Agenda Items for next Meeting – Reminder – by law no decision can be made under this item only information exchanged.
131	The date of the next meeting – to be held on Tuesday 25th April 2023 at 7.30pm. Unit 3 Pyramid Shopping Centre.