



BRETTON PARISH COUNCIL

Chairperson

Councillor Richard Strangward
87 Tirington
South Bretton
Peterborough
PE3 9XT
Tel: 01733 263019

Clerk to the Council

Sylvia Radouani
Unit 2, Parish Offices
Bretton
Peterborough
PE3 8NY
Tel: 01733 263019

parishoffice@brettonparishcouncil.onmicrosoft.com

Agenda for Parish Council Meeting to be held on Tuesday 24th January 2023 starting at 19.30 Please note that this will be held at Unit 3 Pyramid Shopping Centre

Public and Press are invited to attend and request them to be seated by 19.25 to ensure a prompt start to the meeting.

	Open Forum
81	Apologies for absence, acceptance of Apologies & noting of resignations received.
82	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
83	To Approve Minutes of the last meeting held on 22nd November 2022 (22-05)
84	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
85	To co-opt a Councillor for South Bretton
86	Reports from Committees and Representatives
	86.1 Finance Meeting due to be held on 3 rd January 2023 was cancelled
	86.2 Planning & Environmental Meeting due to be held on 10 th January 2023 was cancelled. Committee not quorate
	86.3 Bretton Community Festival (BCF) Meeting held on 13 th January 2023
87	To Receive Written Reports from City Councillors – Discussion for questions only
88	Bulky Waste Evaluation of 21st January 2023 session and way forward
89	To discuss the Development of Bretton Court
90	To discuss and appoint the services of a new Internal Auditor for Bretton Parish Council
91	Bretton Community Festival Committee – Enlist Additional Members
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
92	Staff Matters
93	To discuss HR & Employment Law services
94	To discuss Financial Matters - adding Signatories to Bank Mandate
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.

95	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 95.1 Category: Staffing Expenditure: (£6,928.07 salaries –December 2022 & January 2013 fortnightly / monthly which represents payment for the Clerk, caretaker, cleaner, and two lengthsman) (£3,146.54 Pensions Contributions - B&CE & LGPS -November & December 2022 & January 2023) (£2,917.11 - PAYE Month 8 contributions) (£17.10-DWP payments) (£169.50-payroll November 2022) £169.50 -payroll -December 2022 Category: Services: Misc (£1,271.46 -bulky waste service for 19th November 2022) (£1,271.46 -bulky waste service for 17th December 2022) (£31.42 -bank charges for November 2022) (17.05-bank charges for December 2022) (£898.56 -Easy Clean for December) (£100.00 -plumber replaced the toilet connector and refit the flush pipe plug/ materials) (£594.00-Premier Leaflet distribution for gazette / December 2022) (£13.96 -Stationary) £17.90 -stationary £898.56 -Easy Clean -November 2022 £2,572.16 -Perlow Estates £28.00-4 strip lighting Category: Services: Utilities (£175.51- Drax electricity -0/11/2022 to 30/11/2022) (DD) (£129.19 -Drax electricity -0/12/2022 to 31/12/2022) (DD) (Initial – Personal hygiene -£10.87 for 08/12/22 -07/01/2023) (Initial – Personal hygiene -£10.87 for 8/1/2023 -07/02/2023) £67.76 -wave -0/10/2022 -1/1/2023 95.2 Community Centre Category: Services: Misc £39.62 -refuse bags for lengthsman (£41.48 – white buffing pads for machine) £991.50 -Annual fee for Business Watch £912.00 – Annual fee for Business Watch £80.96 -wave Category: Services: Utilities (£171.69 -Avantigas -1/11/2022 to 30/11/2022) (DD) (£161.03 - Drax electricity -0/11/2022 to 30/11/2022) (DD) (£159.19 -Drax electricity -01/12/2022 to 31/12/2022) (DD) 95.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£28.41 - Clerks Mobile phone) -November 2022) (£34.64 -Clerks Mobile phone -December 2022) (£589.25 business rates (office) -December 2022) (£435.30 Business Rates (community centre -November 2022) (£435.30 Business Rates (community centre -December 2022) []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 95.4 Payments made by Government Preferment Card
----	--

	(£28.78 -zoom payment, £22.56 Microsoft payment, £10.99 -Canva payment, £8.55 -cleaning materials, £66.60- The works Christmas presents for Santa. Total amount payable is £137.48- November 2022) (£10.99-Canva payment, £14.39 -Zoom payment, £11.28 -Microsoft payment, £26.65 - Cleaning materials. Total amount payable is £63.31- December 2022)
96	Correspondences
97	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
98	The date of the next meeting – to be held on Tuesday 28th February 2023 at 7.30pm. Unit 3 Pyramid Shopping Centre.