



BRETTON PARISH COUNCIL

Chairperson

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Clerk to the Council

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Agenda for Parish Council Meeting to be held on Tuesday 25th October 2022 starting at 19.30 Please note that this will be held at Unit 3 Pyramid Shopping Centre

Public and Press are invited to attend, and request them to be seated by 19.25 to ensure a prompt start to the meeting

	Open Forum
49	Apologies for absence, acceptance of Apologies & noting of resignations received.
50	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
51	To Approve Minutes of the last meeting held on 27th September 2022 (22-03)
52	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
53	Reports from Committees and Representatives
	53.1 General Purpose (P&E) Meeting held on 10 th October 2022
	53.2 Planning & environmental Meeting held on 11 th October 2022
	53.3 Bretton Community Festival (BCF) held on 12 th October 2022
54	To Receive Written Reports from City Councillors – Discussion for questions only
55	Bulky Waste Evaluation of 15th October 2022 session
56	Procedural Policies to review /Adopted
	56.1 Code of Conduct
	56.2 Complaints Procedure
	56.3 General Purpose Committee Standing Orders
	56.4 Planning & Environment – Terms of Reference
	56.5 Social Media Policy
57	To discuss Environmental issues in Bretton – drainage, litter picking etc
58	Clerks Updates
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
59	Staff Matters
60	To set up a working party, reporting in the first instance to the Finance Committee, to explore the possible long-term cost savings attached to moving the Parish Office to the Pyramid Community Centre.
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.

61	To note current state of finances and agree the Bank Reconciliation /approve expenditure– 61.1 Category: Staffing Expenditure: (£5,658.66 salaries –September & October 2022 fortnightly / monthly which represents payment for the Clerk, caretaker, cleaner, and two lengthsman) (£1,336.60 Pensions Contributions - B&CE & LGPS -September & October 2022) (£1,833.60 - PAYE Month 6 contributions) (£17.10-DWP payments) £229.50 -Payroll -September 2022 Category: Services: Misc £1,242.00 – printers for gazette -September 2022 edition £2,530.55 -rent -quarterly 29/09/2022 to 24/12/2022 (£45.48 -Peterborough Office supplies -10 realms of paper) (£1,271.46 -bulky waste service for 17th September 2022) (£20.86 -bank charges for September 2022) (BT -£697.96) £594.00 -distribution of the gazette Category: Services: Utilities (£147.14 -Drax electricity -01/09/2022 to 31/09/2022) (£18.22 -wave -water charges for 02/07/2022 to 1/10/2022) 61.2 Community Centre Category: Services: Misc (£489.60 -Business Watch -attendances /repairs to CCTV/Cameras through vandalism) £12.99 -replacement of two security door stoppers £78.15 -work clothes for lengthsman / caretaker -waterproof trousers/hoodie Category: Services: Utilities (£28.04 -Avantigas -1/09/2022 to 30/09/2022) (DD) (£132.33 -Drax electricity -01/09/2022 to 30/09/2022) (DD) £113.98 -Wave -water charges 02/07/2022 to 1/10/2022 61.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£34.09- O2 - Clerks Mobile phone) -September 2022 (£589.25 business rates (office) (£435.30 Business Rates (community centre) []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 61.4 Payments made by Government Preferment Card Zoom £14.39/Microsoft £11.28. Total payment £25.67
62	Correspondences
63	Agenda Items for next Meeting – Reminder – by law no decision can be made under this item only information exchanged.
64	The date of the next meeting – to be held on Tuesday 22nd November 2022 at 7.30pm. Unit 3 Pyramid Shopping Centre.