



BRETTON PARISH COUNCIL

Chairperson
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Agenda for Parish Council Meeting to be held on Tuesday

24th May 2022 starting at 19.30 Please note that this will be held at Unit 3 Pyramid

Shopping Centre

Public and Press are invited to attend, and request them to be seated by 19.25 to ensure a prompt Start to the meeting

	Open Forum
171	Apologies for absence, acceptance of Apologies & noting of resignations received.
172	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
173	To Approve Minutes of the last meeting held on 27th April 2021 (21-12)
174	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
175	Election of Chairperson
176	Declaration of Acceptance of Office for Chairperson
177	Election of Vice Chairperson
178	Appointments of Committees, Working Parties and Representatives
	178.1 Planning & Environment Committee – 8 representatives
	178.2 Finance Committee – 8 representatives
	178.3 General Purposes Committee – 8 representatives
	178.4 Press Officer Newsletter Editor
	178.4 Parish Council representatives (and deputies)
	PCC Parish Liaison
	178.5 Police Panel Meeting
179	Cheque signatories and banking arrangements
	To adopt and/or amend the Standing Orders, Financial Regulations, the standing orders for the various committees, the Complaints Policy and Risk Assessment.
	To consider if any of the policies we have in force need to be updated and or amended.
180	To consider the request for a grant from CP Learning Trust – requires funding to facilitate Community Projects.
181	To consider the request for a grant from Mrs Nicola Carnegie (EYFS teacher and lead) at Middleton Primary School – EYFS; early years (reception).
182	Bretton Community Festival -Volunteers Requirements

183	To note current state of finances and agree the Bank Reconciliation /approve expenditure— 183.1 Category: Staffing Expenditure: £4,790.66 salaries –April 2022 & May 2022 fortnightly / monthly which represents payment for the Clerk, caretaker, cleaner, and two lengthsman. £1,125.96 Pensions Contributions - B&CE & LGPS -April 2022 Category: Services: Misc £24.00 – Business Watch - monthly key holding services £69.30 -APS -Payroll for January, February, and March 2022 Category: Services: Utilities (£198.77 - Haven Power /Drax – electricity for 1/04/2022 to 30/4/2022) (DD) £750.00-website development / annual website support £40.70 -Unit 2/3 general repairs £62.40 -OGI Tonner £229.06 – various outdoor recreation items 183.2 Community Centre Category: Services: Misc £24.00 – Business Watch - monthly key holding services £980.00 -Roof repairs £9.97-Litter picking tool for lengthsman £29.77 -pack of sharpies pens, 14 pack of insulating tape, key for toilet holder £12.99 -cleaning material -mop head etc Category: Services: Utilities (£165.44 -Haven Power /Drax – electricity for 1/04/2022 to 30/4/2022) (DD) 183.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit £138.89 - Conister Bank - Boiler Finance £34.09 - O2 - Clerks Mobile phone. (£589.25 business rates (office) (£435.30 Business Rates (community centre) (104.78 - Avantigas - from 1/04/2022 to 30/04/2022) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 183.4 Payments made by Government Preferment Card – Zoom x2=£28.78, Microsoft = £11.28.Cleaning material =£28.32, Awards for all voucher = £20.00. Total payment <u>£88.38</u> (£132.00-Website domain -Biennial payment), (£119.98 -Website Annual hosting) -Paid on card in May 2022- coming on statement in June 2022.
184	Correspondences
185	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
186	The date of the next meeting – to be held on Tuesday 26th June 2022 at 7.30 p.m. Unit 3 Pyramid Shopping Centre.