



BRETTON PARISH COUNCIL

Chairperson
Councillor Catherine Lee
46 Benland
Bretton
Peterborough
PE3 8EB
Tel: 01733 263019

Clerk to the Council
Sylvia Radouani
Unit 2, Parish Offices
Bretton
Peterborough
PE3 8NY
Tel: 01733 263019

parishoffice@brettonparishcouncil.onmicosoft.com

Agenda for Parish Council Meeting to be held on Tuesday

22nd March 2022 starting at 19.30 Please note that this will be held at Unit 3 Pyramid

Shopping Centre

Public and Press are invited to attend, and request them to be seated by 19.25 to ensure a prompt
Start to the meeting

	Open Forum
139	Apologies for absence, acceptance of Apologies & noting of resignations received.
140	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
141	To Approve Minutes of the last meeting held on 22nd February 2022 (21-08)
142	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
	To Co-Opt one Councillor for Bretton North or South
	142.1 Declaration of Acceptance of Office of Parish Councillor
	142.2 Declaration of Members Interest
143	Reports from Committees and Representatives
	143.1 P&E meeting held on 8 th March 2022
	143.2 Bretton Community Festival meeting held on 9 th March 2022
	143.3 General Purpose (GP) meeting scheduled for 14 th March 2022 was cancelled
	143.4 Finance meeting scheduled for 1 st March 2022 was cancelled
144	To receive written reports from City Councillors – Discussion for questions only
145	Bulky Waste Evaluation of 19th March 2022 session
146	"Meet your Parish Councillors" -Final preparation for 9 th April 2022 session
147	To discuss Christmas Decorations in Bretton – <i>standing agenda item</i>
148	To Discuss and Approve Regulatory Documentation
	148.1 Code of Conduct for Bretton Parish Council Employees
149	Discuss and approve quotes for minor work in Pyramid Community Centre
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting
150	To discuss Various Staff Matters
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC: in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential business being concluded, the Press and the Public be invited to return to the Meeting.

151	151.1 To note current state of finances and agree the Bank Reconciliation To approve expenditure– Category: Staffing Expenditure £5,827.48 salaries -February 2022& March 2022 fortnightly / monthly which represents payment for the Clerk, caretaker, cleaner, and two lengthsman. £1,224.97 Pensions Contributions - B&CE & LGPS. Category: Services: Misc £24.00 –Business Watch - monthly key holding services £1,447.10 business rates £1,159.20 -bulky waste for 22nd January 2022 £1,159.21 -bulky waste for 19th February 2022 £561.60 -Scribe annual fee for finance system £23.76 -stationary 151.2 Pyramid Community Centre Category: Services: Misc £24.00 –Business Watch - monthly key holding services £1,954.41 Business rates £152.34 -Handy Man -to supply and fit 3 locks £28.99 -pack of 5 floor scrubbing pads £19.95 -pack 12 blue rolls embossed paper hand towel tissue £7.59 -cleaning material -extendable feather duster £3.95-Hi Vis -Yellow warning paint £46.55 -refuse bags for lengthsman Category: Services: Utilities £153.44 -Haven Power / Drax - electricity -from 01/2/2022 to 28/02/2022 £265.16 -Avantigas -from 1/02/2022 to 28/02/2022 151.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit £138.89 - Conister Bank - Boiler Finance – 31st January 2022 £42.68 -Clerks Mobile phone -February 2022 []denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed 151.4 Payments made by Government Prefferment Card – Microsoft =£11.28 x2 =£22.56 / Zoom = £14.39 x2=£28.78 / Asda cleaning material =£15.00, / Lidl cleaning material =£12.49. The total amount payable =£78.83
152	Correspondences
153	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
154	The date of the next meeting – to be held on Tuesday 26th April 2022, 7.30pm at Unit 3 Pyramid Shopping Centre.