



BRETTON PARISH COUNCIL

Chairperson

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Agenda for Parish Council Meeting to be held on Tuesday

26th April 2022 starting at 19.30 Please note that this will be held at Unit 3 Pyramid

Shopping Centre

Public and Press are invited to attend, and request them to be seated by 19.25 to ensure a prompt Start to the meeting

	Open Forum
155	Apologies for absence, acceptance of Apologies & noting of resignations received.
156	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
157	To Approve Minutes of the last meeting held on 22nd March 2022 (21-09)
158	Matters to report – <i>restricted to items not listed elsewhere in the agenda</i>
159	Reports from Committees and Representatives
	159.1 General Purpose (GP) meeting held on 11 th April 2022
	159.2 Planning & Environmental meeting scheduled for 12 th April 2022 was cancelled
	159.3 Bretton Community Festival meeting held on 13 th April 2022
160	To receive written reports from City Councillors – Discussion for questions only
161	Internal Audit Review
	161.1 To review, discuss and approve - Annual Internal Audit Report 2021 /22
	161.2 To review, discuss and approve – Section 1 – Annual Governance Statement 2021/22
	161.3 To review, discuss and approve – Section 2 – Accounting Statements 2021/22
162	To Discuss & Approve / Accessibility Changes for the Parish Council Website brettoncouncil@.org.uk
163	Bulky Waste Evaluation of 16th April 2022 session
164	"Meet your Parish Councillors"-Evaluation & Appoint New Date
165	To discuss Christmas Decorations in Bretton – <i>standing agenda item</i>
166	To Discuss and Approve Regulatory Documentation
	166.1 Code of Conduct for Bretton Parish Council Employees

167	167.1 To note current state of finances and agree the Bank Reconciliation To approve expenditure– Category: Staffing Expenditure (£6,809.59 salaries -March 2022 & April 2022 fortnightly / monthly which represents payment for the Clerk, caretaker, cleaner, and two lengthsman. Also backdated pay.) (£1,554.74 Pensions Contributions - B&CE & LGPS). (£1,451.07 -PAYE Month 10) (£1,555.12-PAYE Month 11) (£2,038.92 -PAYE Month 12) (£9.16 -PAYE) Category: Services: Misc £24.00 –Business Watch - monthly key holding services £1,242.00-Printers fee for March edition of the gazette £2,375.00-Perlow Estate £1,004.30 – Internal Auditor Fee £23.99- Hereward Stationery -box of 200 Heavy duty black sack good strength and puncture resistance bags £594.00 -distribution of March Gazette £50.88 -stationery (5 realms of paper / ink cartridges) 167.2 Pyramid Community Centre Category: Services: Misc £24.00 –Business Watch - monthly key holding services (£120.00-Falcon Plumber Limited -fix drain issue at Community centre) £22.00 -Hygiene supplies (pack of 12 Tork Mini Jumbo Toilet rolls £131.87 -refuse bags and Men’s safety gloves for lengthsman £44.96 -cleaning materials (£104.30 -repairs materials for community centre) Category: Services: Utilities (£232.63 -Haven Power / Drax - electricity -from 01/3/2022 to 31/03/2022) (£594.62 - Haven Power / Drax - electricity -from 01/3/2022 to 31/03/2022 & 1/02/2022 to 28/02/2022– bill is being queried). £101.83 -Wave – from 2/01/2022 to 1/04/2022 (£139.70 -Avantigas -from 1/03/2022 to 31/03/2022) 167.3 Category: Services / Renewals and Subscriptions - Payments made by Direct Debit (£277.78 - Conister Bank - Boiler Finance – 28th February 2022 &31st March 2022) (£33.68 -Clerks Mobile phone -March 2022) (£589.25 business rates (office)) (£435.30 Business Rates (community centre)) <i>[]denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i> 167.4 Payments made by Government Preferment Card – Microsoft =£11.28/ Asda cleaning material =£23.87, / Lidl cleaning material =£4.59 The total amount payable =£39.74
168	Correspondences
169	Agenda Items for next Meeting – <i>Reminder – by law no decision can be made under this item only information exchanged.</i>
170	The date of the next meeting – to be held on Tuesday 24th May 2022, 7.30pm at Unit 3 Pyramid Shopping Centre.